

**MINUTES OF SPECIAL MEETING OF BOARD OF DIRECTORS  
OF  
PARNASSUS PREPARATORY SCHOOL**

**Held December 3, 2019**

Minutes of a Special Meeting of the Board of Directors of Parnassus Preparatory School, a Minnesota non-profit corporation (the “Company” or the “School”), held on December 3, 2019 at Parnassus Preparatory School, 11201 96<sup>th</sup> Street, Maple Grove, Minnesota.

Present at the meeting were directors Greg Friess, Ken Zigrino and Ben Ark.

Also present from the School were Ms. Ford, Executive Director.

The meeting was called to order by Mr. Friess at 7:46 a.m. All directors present waived notice of meeting, and Mr. Friess noted the presence of a quorum.

**MISSION STATEMENT**

The next order of business was to recite the mission statement of the School, which was done by Mr. Friess.

**APPROVAL OF AGENDA**

The next order of business was to approve the Agenda for the meeting included in the Board’s packet circulated prior to the meeting (the “Board Packet”). Upon motion duly made and seconded, the Board unanimously approved the Agenda as presented in the Board Packet.

**APPROVAL OF REVISED PARNASSUS REVIEW AND COMMENT SUBMITTAL**

The next order of business was to discuss and approve the revised Parnassus Review and Comment Submittal, as presented in the Board Packet. Mr. Friess explained the updates that were required by the Minnesota Department of Education to the Review and Comment Submittal previously approved by the Board on November 12, 2019 (e.g., adding the year 2025 to the long-range budget that was part of the submittal), and answered questions. Upon motion duly made and seconded, the Board unanimously approved the Parnassus Review and Comment Submittal, and the revised long-term budget, as presented in the Board Packet.

**COMMUNITY COMMENT**

The next order of business was to hear comments from community members. No members were present.

## **ADJOURNMENT**

The next order of business was to discuss the adjournment of the meeting. On motion made and duly seconded, the Board of Directors unanimously approved to adjourn the meeting at approximately 7:52 a.m.

Respectfully submitted,

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Kenneth D. Zigrino, Secretary