

**MINUTES OF A MEETING OF BOARD OF DIRECTORS
OF
PARNASSUS PREPARATORY SCHOOL**

Held July 21, 2020

Minutes of a Board Meeting of the Board of Directors of Parnassus Preparatory School, a Minnesota non-profit corporation (the “Company” or the “School”), held on July 21, 2020 via web conferencing.

Present at the meeting were directors Barb Rose, Greg Friess, and Ben Ark.

Also present from the School was Ms. Ford, Executive Director.

The meeting was called to order by Mr. Friess at 5:00 p.m. All directors present waived notice of meeting, and Mr. Friess noted the presence of a quorum.

MISSION STATEMENT

The next order of business was to recite the mission statement of the School, which was done by Mr. Friess.

APPROVAL OF AGENDA

The next order of business was to approve the Agenda for the meeting included in the Board’s packet circulated prior to the meeting (the “Board Packet”). Upon motion duly made by, the Board unanimously approved the Agenda as presented in the Board Packet (vote was done by roll call).

APPROVAL OF CONSENT AGENDA

The next order of business was to approve the Consent Agenda for the meeting included in the Board’s packet circulated prior to the meeting (the “Board Packet”) which consisted of the Finalized Letter of Credit Authorization and Board Minutes from 06.09.20. Upon motion duly made by, the Board unanimously approved the Consent Agenda as presented in the Board Packet (vote was done by roll call).

DISCUSSION OF ADMINISTRATIVE ITEMS

The next order of business was to discuss certain administrative items. Ms. Ford gave an update on the current task of planning for three scenarios of learning models, including all students back in class, a hybrid model where students come to school on certain days to allow for more social distancing, and complete distance learning meaning that students would be doing all of their school work in the home setting. Directives from the Minnesota government are expected on July 27 which will include a dictate about how Minnesota schools will be expected to reopen. Busing

continues to be the most difficult issue since social distancing guidelines would only allow for 11 students per bus. According to the state, schools must offer a form of distance learning even if some students are back in class so families with health concerns can opt to learn from home. Schools will most likely transition between all three models during the year depending on health concerns. Ms. Ford also updated the board on the details involved in purchasing more iPads and other equipment to make sure all families have what is necessary for distance learning. Ms. Ford assured the board that all funding from the state has continued as expected, and our current budget is on track to meet our needs.

FINANCIAL REVIEW

The next order of business was to review the long-range budget for 2021. Ms. Ford pointed out some of the grant money line items included in the budget. No changes were made, but there was a general consensus that given the uncertainties of the upcoming school year, budget decisions should lean towards frugality when appropriate.

NEXT MEETINGS

The next order of business was to put a tentative board meeting on the calendar (Aug. 6, 2020, at 6:00 pm). We also have a meeting scheduled for August 11, 2020 at 6:00 pm.

***JANE EYRE* BOOK DISCUSSION**

The next order of business was to discuss the book *Jane Eyre* by Charlotte Bronte. The board member and Ms. Ford shared their personal insights and observations of the novel.

ADJOURNMENT

The next order of business was to adjourn the meeting. On motion made and duly seconded, the Board of Directors unanimously approved to adjourn the meeting at 6:46 pm.

Respectfully submitted,

Barbara L. Rose, Board Director