



Safe Learning Plan and Hybrid Learning Model

Dear Parnassus Families –

We are pleased to share our *Safe Learning Plan for the 2020-2021 School Year* with our families. This document outlines our plans for the various learning models we may encounter during the upcoming school year and our plans for creating a safe learning environment for our staff and students.

Parnassus is one of many schools in the greater Twin Cities metro area that will begin the school year in a hybrid learning model. A hybrid learning model is one that blends in-person learning with remote instruction, allowing us to limit the number of individuals in our school facilities and on school transportation. In accordance with the guidance provided by the Minnesota Departments of Health and Education, Parnassus' school facilities and transportation will operate at no more than 50% capacity to allow for increased social distancing and other safety measures that will limit the spread of COVID-19. We are confident that this hybrid model will give students the benefits of in-person instruction while keeping our scholars, teachers, and staff safe.

Students in the hybrid learning model will attend school for in-person instruction two days each week and will participate in distance learning on the other three days. All students will still have five days of learning each week and will be able to participate in our full classical academic program.

In addition to our full *Safe Learning Plan*, we have included our Frequently Asked Questions, a detailed overview of the hybrid learning model, and more information about health and safety practices.

Today, you will be sent a link to our ***Safe Learning Model Selection Form***, which will ask you if your child will participate in the hybrid learning model or if you will instead be choosing the full-time distance learning model for your child. Your response is requested by 10:00am on Monday, August 17th. ***IMPORTANT: Students whose families do not submit a form by the deadline will automatically be assigned to the full-time distance learning option.***

We understand that this is a great deal of information for families to take in as they make the important decision as to which learning model to choose. The Parnassus school leadership wants to make sure that our parents and guardians have all the information that they need. To help facilitate that process, you are invited to attend one of our virtual Q&A sessions with school administrators this week:

- Thursday, August 13th, 9:00am – Zoom Webinar ID: 885 1137 2279
- Thursday, August 13th, 1:00pm – Zoom Webinar ID: 825 2450 6442
- Thursday, August 13th, 6:00pm – Zoom Webinar ID: 835 3798 1227
- Friday, August 14th, 10:00am – Zoom Webinar ID: 840 9845 8183

Thank you for the support you have shown and the trust you have placed in us by making Parnassus your school of choice. We are excited to be welcoming many of our students back to the building and look forward to providing an excellent classical education to our students in this year's learning models.

With warmest regards,

Ms. Ford

Executive Director

About the Hybrid Learning Model

IMPORTANT: *If families do not complete a Safe Learning Model Selection Form, their children will automatically be assigned the full-time distance learning model.*

What will the hybrid model look like?

Students will be assigned to one of two learning cohorts: Group “A” and Group “Z.” The cohorts are named in honor of our school Olympians mascots – Athena and Zeus.

Each cohort will attend school for in-person instruction two days a week:

- Students in the “A” cohort will attend school for in-person instruction on **Mondays and Tuesdays**.
- Students in the “Z” cohort will attend school for in-person instruction on **Thursdays and Fridays**.

All students will participate in distance learning together on Wednesdays. This will provide an opportunity for the students in the “A” and “Z” cohorts, along with the students in full-time distance learning, to interact with one another and their teachers in a videoconferencing format for a portion of the day.

As part of the Wednesday distance learning activities, students will have approximately two hours of video instruction or interaction with teachers and peers. The remainder of the day will be spent working independently on learning activities, connecting one-on-one with teachers as needed, and participating in virtual community events.

Regardless of the cohort to which they are assigned, all students will be on the same pacing plan and receive the same rigorous level of curriculum and instruction.

IMPORTANT: INFORMATION FOR THE FIRST WEEK OF SCHOOL

In order to provide students with a “first day of school experience” and to prepare for the first schoolwide distance learning day on Wednesday, September 2nd, students will have a slightly modified schedule. On that week, the “A” cohort will come to school for in-person instruction on Monday, August 31st and the “Z” cohort will come to school for in-person instruction on Tuesday, September 1st. All students will be in distance learning on Wednesday, September 2nd, after which point the standard rotational schedule will begin.

Hybrid Learning Cohort Assignment

In order to participate in the hybrid learning model, families will need to complete the **Safe Learning Model Selection Form**.

Unless families indicate otherwise, students in the same household will be assigned to the same hybrid learning cohort so that they attend school on the same days.

On their Safe Learning Model Selection Form, families may express their preference for the “A” or “Z” group if one of the schedules will work better for their family. Every effort will be made to accommodate families’ needs.

Full-Time Distance Learning Option

Families have the option of choosing a full-time distance learning model for their children if they are unwilling or unable to send them to school for in person instruction.

Families who chose the distance learning option but who wish to return to hybrid in-person instruction (if it is part of the learning model in effect at the time) will have the opportunity to make the change at the conclusion of the first quarter of the academic year.

The school requests that families contact the school two weeks before re-entry to allow time to plan for class placement and transportation changes.

For more information about the hybrid model and the health and safety precautions that will be in place, please consult the school’s Safe Learning Plan for the 2020-2021 School year.

Safe Learning Model Selection Form

A link to the Safe Learning Model Selection Form is being emailed to all families.

If you do not receive the email, please contact the school at 763.496.1416 and we will send you a new link

OR

type the URL below into your web browser to access the form:

<https://parnassus1.wufoo.com/forms/p17vfrsv0xt8s7n/>

Your responses must be submitted by 10:00am on Monday, August 17th.

IMPORTANT: If families do not complete a Safe Learning Model Selection Form before the deadline on August 17th, their children will participate in the full-time distance learning model, with the option to return to in-person instruction later in the year, at the conclusion of the first quarter of the academic year.



PARNASSUS PREPARATORY SCHOOL Hybrid Learning Model Overview

Students will be assigned to one of two learning cohorts: Group A and Group Z *
Each group will attend school for in-person instruction two days a week.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p>A</p> <p>The A group comes to school for in-person learning.</p> <p>Z Group participates in distance learning remotely.</p>	<p>A</p> <p>The A group comes to school for in-person learning.</p> <p>Z Group participates in distance learning remotely.</p>	<p>ALL STUDENTS participate in distance learning together.</p> <p>School building is sanitized for next group.</p>	<p>Z</p> <p>The Z group comes to school for in-person learning.</p> <p>A Group participates in distance learning remotely.</p>	<p>Z</p> <p>The Z group comes to school for in-person learning.</p> <p>A Group participates in distance learning remotely.</p>

*Families may choose a full-time distance learning option for their children.



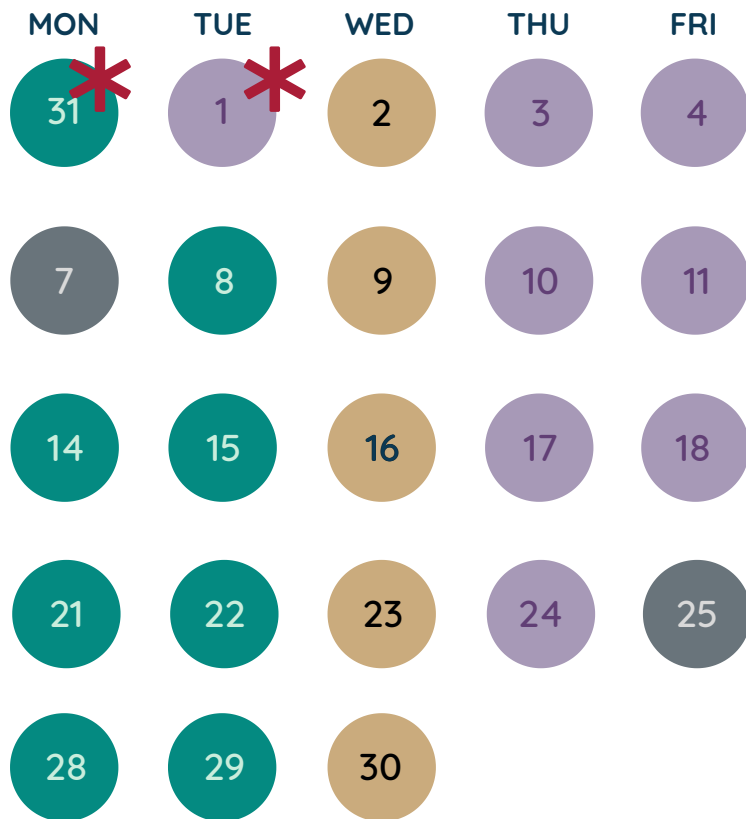
PARNASSUS PREPARATORY SCHOOL

Hybrid Learning Model Calendar for Quarter I

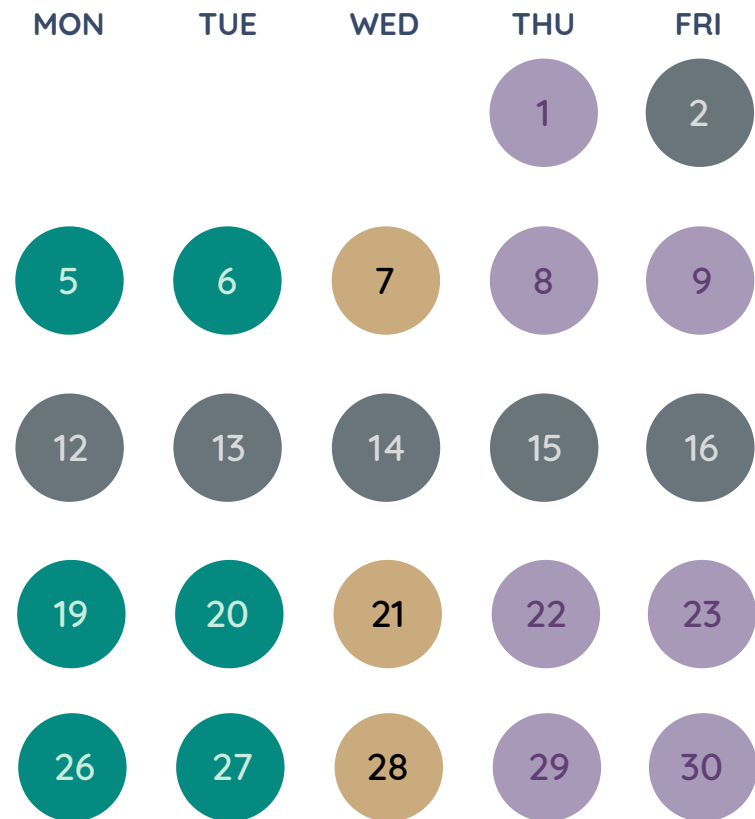


If the hybrid learning model extends beyond the first quarter of the school year, a revised calendar will be provided to families.

August & September 2020



October 2020



KEY:

- No Classes for Students
- A Group comes to school for in-person Instruction
- Z Group comes to school for in-person Instruction
- Distance Learning - All Students

***** IMPORTANT: In order to provide students with a "first day of school" experience and to prepare for the first school-wide distance learning day on Wednesday, September 2nd, students will have a modified schedule on these days.



A New Distance Learning Experience

Families can expect big changes to the Parnassus distance learning model in 2020-2021.

DAILY INTERACTION WITH TEACHERS AND CLASSMATES

By providing access to technology and internet, students and staff will have more opportunities to connect virtually.

Students will have opportunities for daily interaction with their teachers and classmates through live and recorded video sessions.

Wednesdays will provide a time for whole classes of students to be together in a virtual format, promoting a sense of school community.

ONLINE PLATFORMS FOR TEACHING AND LEARNING

Teachers will provide direct instruction to students online in addition to independent learning.

Students will have an age-appropriate amount of screen time, broken up throughout the day, to provide structure to their learning activities.

TIMELY GRADING AND FEEDBACK

Online submission of assignments will allow teachers to give feedback to students more quickly.

JOYFUL LEARNING

Through live and pre-recorded video and audio instruction, teachers will present dynamic lessons that bring all of Parnassus' classical content areas alive.

Students will have access to their full classical education – including fine arts electives – across the Parnassus curriculum.

Students in different learning models and hybrid cohort groups will have time to connect throughout the week.

Parnassus Preparatory School
Safe Learning Plan
for the 2020-2021
School Year

CLASSICAL SCHOOLING



FOR THE ART OF LIFE



Parnassus Preparatory School
Safe Learning Plan
for the 2020-2021
School Year



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This document will be updated throughout the year. Changes will be noted with the date of the change and will be highlighted in gray.

I. Three Scenarios for the 2020-2021 School Year

As the COVID-19 situation continues to develop in the state of Minnesota, Hennepin County, and the Parnassus community, Governor Walz has asked for schools to be prepared for three possible learning scenarios for the 2020-2021 school year. The three scenarios are:

Scenario 1: In-person learning for all students. In this planning scenario, schools should create as much space between students and teachers as is feasible during the day but will not be held strictly to enforcing six feet of social distancing during primary instructional time in the classroom.

Scenario 2: Hybrid learning with strict social distancing and capacity limits. In this planning scenario, schools must limit the overall number of people in school facilities and on transportation vehicles to 50% maximum occupancy. Sufficient social distancing with at least six feet between people must occur at all times within the school building. Schools must also include plans for contactless pick up and/or delivery of meals and school materials for days that students and staff are not in the school building, as well as implementation of a school-age care program for children of critical workers.

Scenario 3: Distance learning only. All students participate remotely in distance learning activities. The school will provide contactless pick up and/or delivery of meals and school materials, as well as implement a school-age care program for children of critical workers. This scenario may be implemented if local, regional, or statewide COVID-19 metrics worsen significantly enough to require the suspension of in-person learning.

On July 30th, 2020, Governor Walz issued Executive Order 20-82, outlining the state's Safe Learning Plan and asked public school districts and charter schools to determine which model they would use for the beginning of the 2020-2021 school year based on county and local health data and available staff, facilities, and resources.

On August 3rd, 2020 the Parnassus Board of Directors approved the Executive Director's recommendation to begin the school year in a hybrid learning model for all students, Prima through the Fourth Level of Rhetoric.

What will learning look like at Parnassus in each of the three scenarios?

Parnassus Preparatory School has plans for each of the three scenarios that may be encountered during the school year. For more detailed information, see *Section III: School Operations in the Three Scenarios*. A high-level overview is provided in the chart on the next page:

	Scenario 1: In-Person Instruction	Scenario 2: Hybrid Learning	Scenario 3: Distance Learning
Instruction	<p>In-person instruction for all students.</p> <p>Families may elect for their children to participate in distance learning full time.</p>	<p>Students attend school for in person instruction on certain days and participate in distance learning on other days. All students participate in distance learning together on Wednesdays.</p> <p>Families may elect for their children to participate in distance learning full time.</p>	<p>All students participate in distance learning. To the greatest extent possible, instruction will be provided via synchronous online video conference.</p>
Food Service	<p>Students eat lunch in their classrooms to as much as possible to minimize the number of people with whom they have contact.</p> <p>Contactless pickup of meals available for students in full-time distance learning.</p>	<p>On days they attend school for in-person instruction, students eat lunch in their classrooms to as much as possible to minimize the number of people with whom they have contact.</p> <p>Contactless pickup of meals available for students for days that they are in distance learning.</p>	<p>Contactless pick-up of meals will be available to all students.</p>
Transportation	<p>School buses will operate while creating as much space as possible between riders.</p>	<p>School buses will operate with vehicles at 50% capacity, creating as much space between riders as possible.</p> <p>Families are encouraged to transport their children if possible.</p>	<p>N/A</p>
School Age Care	<p>Fee-based Animus & Accendo before and after school care will be offered, with capacity limits and care taken to provide as much social distancing as possible.</p>	<p>On days that they are not scheduled for in-person instruction, childcare will be provided during the school day to Parnassus students aged 12 and under who are the children of Tier 1 Essential Workers.</p> <p>Parnassus students may attend Animus & Accendo for fee-based before and after school care on days they are scheduled to attend school for in-person instruction.</p>	<p>Childcare will be provided during the normal school day hours to Parnassus students aged 12 and under who are the children of Tier 1 Essential Workers.</p>

What might trigger a change to a different learning scenario over the course of the school year?

Governor Walz's Executive Order 20-82 states that all Minnesota public schools must adhere to parameters determined by the Minnesota Department of Health when implementing or shifting between the three learning models. The decision to shift to an alternative learning model will focus on the impact of COVID-19 within the Parnassus Preparatory School community, maintaining awareness of changes in viral activity in the community through continued review of the bi-weekly county-level case data provided by the Minnesota Department of Health.

Throughout the school year, school leadership will consult with health officials as needed to examine the local epidemiology behind county-level data to assess whether increases or higher numbers of cases are likely the result of isolated outbreaks or whether they may be indicative of more widespread community transmission.

IMPORTANT: It is unlikely that a single instance of a positive case of COVID-19 among students or staff will necessitate the switch to a full distance learning model for the entire building.

In the event that a student or staff has a confirmed diagnosis of COVID-19, or confirmed exposure to COVID-19, Parnassus will work with health officials and state agencies to determine the appropriate course of action. For more information, see the section on *Responding to Confirmed Cases of COVID-19* on page 8.

If, at any point, the school needs to switch to another learning model, the school may be closed for students for up to five planning days to allow teachers and staff time to transition.

Communicating Plans with Students and Families

Parnassus will electronically post and communicate this plan, including our contingency in-person learning, hybrid learning, and distance learning plans to the school community no later than the end of the day on Wednesday, August 12th, 2020.

The plan will be translated and communicated in both written and oral languages based on the needs of the Parnassus community.

II. Responding to the COVID-19 Situation in the Parnassus Preparatory School Community

General Health and Safety Practices in Effect for 2020-2021

In any scenario, the health and safety of our students and staff is our highest priority.

Parnassus Preparatory School will follow all required health and safety guidance as outlined in the Minnesota Department of Health's 2020-2021 Planning Guide for Schools.

Parnassus Preparatory School will continue to follow the Safely Reopening Guidance developed by the Department of Labor and Industry.

Parnassus will observe strict cleaning and sanitation practices following guidelines from the Minnesota Department of Health.

Parnassus will have a designated school COVID-19 Coordinator who will liaise with state agencies and ensure that Parnassus has access to most up-to-date information on how to limit the spread of the virus.

Personal Safety Protocols for Students and Staff in the School Building

Pursuant to Executive Order 20-81, all students, staff, and other people present in schools and district offices, or who are riding on school transportation vehicles, are required to wear a face covering at all times, except at designated meal times. Families should consult *Parnassus Board Policy 808 – Face Covering Policy* for detailed information on expectations for face coverings.

The state government will be providing all students and staff with a reusable face covering; however, in the event that these state-provided face coverings are not available by the start of the school year, Parnassus will communicate a plan to families outlining a protocol for distribution of face coverings prior to the start of school.

The school will require that students who are unable to wear a mask or other face covering provide medical documentation to their school principal demonstrating that they are unable to wear a face covering before their first day of in-person instruction. For more information, please see *Parnassus Board Policy 808 – Face Covering Policy*.

Students and staff will be trained in and practice appropriate respiratory etiquette, including what to do when sneezing or coughing.

Students and staff will be trained in and practice frequent and proper handwashing throughout the day.

Students and staff will not share items such as technology, books, school supplies, or learning aids.

Parents and family members can help support these practices outside of school by encouraging safe behaviors, such as handwashing, observing social distancing to the greatest extent possible, and wearing a face covering when in public spaces. If families make an effort to observe these practices outside of the school day, we can work together to limit the spread of the virus in our community and maintain a learning model that allows for in-person learning.

Students who refuse to wear a mask or follow the required safety protocols for the building will need to be picked up by a parent, guardian, or authorized emergency contact within 60 minutes to reduce health risks. For more information, please see *Parnassus Board Policy 808 – Face Covering Policy*.

For all families, a designated adult, either a parent, guardian, or emergency contact, must be reachable by phone during all hours that their child is on the Parnassus school campus and be able to pick up the child

within 60 minutes at all times. Families who are unable to meet this commitment should consider choosing the full-time distance learning model for their child.

Social Distancing within the School Building

In scenarios with in-person instruction, care will be taken to maximize distance between individuals.

In the hybrid learning model, strict social distancing practices will be observed, with teachers, staff, and any other persons present in the building maintaining at least six feet of distance at all times.

Individuals will not be allowed to congregate in common areas.

Floor markings throughout the building will delineate the appropriate six feet of social distance needed. Floor markings and signage will direct traffic through hallways so that it moves in one direction as much as possible.

To the greatest extent possible, drop-off and pick-up procedures will be conducted outdoors.

To the greatest extent possible, classes will be organized for group distancing, limiting the interaction between student groups.

Restriction of Visitors for 2020-2021

While they are valued members of our wider school community, for the 2020-2021 school year, the Parnassus school campus will be closed to visitors and volunteers. Parents and guardians may come to school only when invited, or when a meeting has been pre-arranged to meet in a designated space, or when it is necessary to pick up a student directly from the office. Whenever possible, meetings with parents, including parent-teacher conferences, will be held via videoconference or telephone.

Before entering the office, individuals must:

-) Use hand sanitizer provided in the vestibule,
-) Wear a face covering while on school grounds; and
-) Review the steps for self-screening for COVID-19 symptoms, which will be posted outside of the school entrances.

Consultation with Regional Support Teams

The Regional Support Teams are a partnership between MDE, MDH, regional service cooperatives and local public health to support school districts and charter schools in navigating the impacts of the COVID-19 pandemic on the 2020-21 school year.

Beginning August 24th, 2020, Parnassus Preparatory School will work with an assigned Regional Support Team who will provide guidance of the implementation and ongoing evaluation of our school learning model.

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COVID-19 Monitoring

Parnassus will have the following protocols in place to monitor for illness and possible cases of COVID-19:

-) Parnassus will educate families and staff about how to self-screen for symptoms of COVID-19 symptoms and ask that students and staff screen themselves before coming to school each day. Families must commit to these daily, at-home health screenings in order to participate in in-person learning and use school-provided transportation.

- J Staff will monitor students for signs and symptoms of COVID-19 and encourage self-monitoring throughout the school day. Students and staff who develop signs of illness or symptoms of COVID-19 during the school day will be moved to a designated room for assessment by a school health service assistant. Those who have symptoms consistent with COVID-19 will be sent home and will be required to be picked up within 60 minutes to reduce health risks.
- J For all families, a designated adult, either a parent, guardian, or emergency contact, must be reachable by phone during all hours that their child is on the Parnassus school campus and be able to pick up the child within 60 minutes at all times. Families who are unable to meet this commitment should consider choosing the full-time distance learning model for their child.
- J Parnassus Preparatory School will follow the Minnesota Department of Health’s *Decision Tree for People with COVID-19 Symptoms in Youth, Student, and Child Care Programs* to determine when a student or staff member must stay home and when they may return to school.
- J Any students participating in the hybrid model who are directed to quarantine at home as directed by the Decision Tree will be able to participate in distance learning while they are isolating at home, so long as they feel well enough to do so. Once the student receives approval from the school principal and COVID-19 coordinator to return to school, they may resume their normal hybrid-learning schedule and in-person instructional days, and may also resume using school-provided transportation.

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Responding to Confirmed Cases of COVID-19

When a lab-confirmed case of COVID-19 is identified within the Parnassus Preparatory School community, school leadership will work quickly and closely with the Regional Support Team to identify whether the affected individual was present at school while infections and if any close contact exposures have resulted among students and staff. When notifying identified close contacts of their exposure, Parnassus will maintain confidentiality in accordance with state and federal laws.

Please note: Having a confirmed case of the virus within the Parnassus community does not mean that the school will automatically move to distance learning model.

It is not improbable that Parnassus, along with other schools in the metro area, state, and country, will have individuals within our school community contract COVID-19. Cases of COVID-19 are not completely avoidable, but, if action is quickly taken to identify and isolate individuals who have come into contact with the virus, we can limit its spread within the Parnassus community and maintain a safe environment for in-person instruction. The following examples demonstrate possible responses to known cases of COVID-19 within the school community:

- J If a known exposure to COVID-19 occurs in a classroom (either from staff or students), close contacts will be quarantined at home for 14 days. Close contacts are defined as anyone who was within 6 feet of an infected person for at least 15 minutes starting from 48 hours before illness onset until the time the patient is isolated.
- J When single, standalone cases of COVID-19 are confirmed, but close contacts in the school setting can be quickly identified and are limited to individual classrooms or areas in the school, temporary distance learning could be implemented for the affected classroom(s) and space(s) rather than shifting the learning model for the entire school.
- J Similarly, certain classrooms may be shifted into a temporary distance model even in situations where multiple cases of COVID-19 are identified, so long as those cases can be linked to a specific classroom or individual activity, have minimal impact or exposures to other classrooms and activities in the school setting, and close contacts can also be quickly identified.
- J If multiple cases are identified, but those cases are linked to a clear, alternative exposure – such as a non-school related social event or household exposure – and are unlikely to be a source of risk to the wider school community, only the affected individuals and their close contacts would be required to shift to a temporary distance learning model.

COVID-19 Testing Events

Testing is recommended for all close contacts of confirmed COVID-19 cases.

If fewer than 50 close contacts are identified within the school, Parnassus Preparatory School will notify families and advise them to seek testing individually by making an appointment with a health provider or a local testing site. Educators, school staff, and asymptomatic individuals who have been identified as close contacts of a positive case in schools are a prioritized group in state testing guidance to health care providers.

If more than 50 close contacts are identified with the school, Parnassus will consult with the Regional Support Team to determine if a testing event is necessary. If a testing event is necessary, Parnassus will be paired with local health providers to test exposed individuals.

A universal testing event could be necessary in the event that substantial or ongoing transmission of the COVID-19 virus is observed among students and staff. Substantial transmission is defined as a threshold of 5% of total attendees (students and staff) have influenza-like illness or there are 5 or more non-linked laboratory confirmed cases in a single week. Non-linked cases are those that cannot be linked to another case at the school and do not have a clear link to a confirmed case outside of the school. Linked cases include people who are present in the same setting during the same time period (e.g. same classroom, school event, school-based extracurricular activity, or school transportation).

III. School Operations in the Three Scenarios

All Scenarios: Ensuring Access to Services and Resources

In compliance with Executive Order 20-82, Parnassus will address the following needs of students and families, regardless of which learning model is in effect or if there is a transition between learning scenarios:

-) Parnassus will continue to provide meals to students during the school day, utilizing all waivers and flexibilities provided by the U.S. Department of Agriculture.
-) Parnassus will continue to support the needs of students identified as English Learners (EL).
-) Parnassus will continue to support the special needs of students with 504 or Individual Education Plans (IEPs).
-) Parnassus will continue to support the needs of migrant students and those experiencing homelessness.
-) When in-person instruction is not possible, Parnassus is directed to support communities disproportionately impacted by distance learning and hybrid learning.
-) When providing in-person learning, Parnassus will continue to provide before and after school care through the Animus and Accendo program, using the normal fee scale.
-) If directed by the Minnesota Commissioner of Education, Parnassus may be required to expand in-school activities when a distance learning model is in effect. This expansion of in-school activities must be when those services cannot be provided through a distance learning model and those services are needed to access that student's distance learning instruction, provide supports or services schools can safely offer, and create opportunities for meaningful connections between students and teachers.
-) Parnassus will provide maintenance for school-issued technology devices.
-) In the in-person and hybrid learning models, an equitable full-time distance learning model will be provided to students whose families are unable or unwilling to send them to school for in-person instruction at this time.

More Information About Scenario 1: In-Person Learning

At some point in the 2020-2021 school year, it may be possible for all students and teachers to return to school for in-person instruction. In this learning model, students will follow a more typical daily schedule as in previous years; however, additional health and safety measures and social distancing guidelines will be in place. A return to in-person instruction for all students will require that everyone in the school building cooperates with the safety protocols and procedures.

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More Information About Scenario 2: Hybrid Learning

In the hybrid learning model that is in effect at the beginning of the 2020-2021 school year, school facilities and transportation will operate at 50% capacity to allow for increased social distancing and safety measures to limit the spread of COVID-19.

In the hybrid learning environment, students whose families have not elected to choose the full-time distance learning model will be assigned to one of two learning cohorts: Group “A” and Group “Z” (for Athena and Zeus – the school’s mascots).

The schedule is as follows:

Students in the “A” cohort will attend school for in-person instruction on Mondays and Tuesdays.

Students in the “Z” cohort will attend school for in-person instruction on Thursdays and Fridays.

All students will participate in distance learning on Wednesdays. This will provide an opportunity for the students in the “A” and “Z” cohorts, along with the students in full-time distance learning, to interact with one another and their teachers in a videoconferencing format for a portion of the day.

As part of the Wednesday distance learning activities, students will have approximately two hours of video instruction or interaction with teachers and peers. The remainder of the day will be spent working independently on learning activities, connecting one-on-one with teachers as needed, and participating in virtual community events.

While students are in distance learning on Wednesdays, the building will be thoroughly sanitized between student groups.

In the hybrid learning environment, it is helpful to view the instructional week as beginning on Thursday. New concepts and units will be introduced on Thursdays. Students in the “Z” cohort will begin the week’s content with in-person classes on Thursdays and Fridays and continue in distance learning on Mondays and Tuesdays, while students in the “A” cohort will begin the week’s content in distance learning on Thursdays and Fridays and continue the material with in-person instruction on Mondays and Tuesdays. The Wednesday sessions will include “wrap-up” instruction, assessment, and reteaching for the week.

IMPORTANT: Please note that in order to provide students with a “first day of school experience” and to prepare for the first schoolwide distance learning day on Wednesday, September 2nd, students will have a slightly modified schedule. On that week, the “A” cohort will come to school for in-person instruction on Monday, August 31st and the “Z” cohort will come to school for in-person instruction on Tuesday, September 1st. All students will be in distance learning on Wednesday, August 2nd, after which point the standard rotational schedule will begin.

Depending on the age of the students and the difficulty of concepts addressed, some lessons and activities may occur exclusively on in-person learning days. Regardless of the cohort to which they are assigned, all students will be on the same pacing plan and receive the same rigorous level of curriculum and instruction.

Families who opt-in to the **hybrid learning model** are committing to send their children for two days of in-person instruction per week; there is no option to only attend school for in-person learning on just one day. Families who do not wish for their children to come for in-person learning for two days should instead choose the full-time distance learning model.

A family who opts-in to the hybrid model at the beginning of the school year may switch to the full-time distance learning model without needing to wait for the conclusion of the first quarter of the school year. To make this change, the family should contact their child's school principal.

IMPORTANT: If families do not complete a Safe Learning Model Selection Form, their children will participate in the full-time distance learning model, with the option to return to in-person instruction later in the year, beginning in the second quarter.

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More Information About Scenario 3: Distance Learning

If the COVID-19 situation worsens in Hennepin County or within the school community, it may be necessary for the school to transition to full-time distance learning for all students.

Families can expect a more robust classical distance learning experience during the 2020-2021 school year, including increased opportunities for direct instruction, more group instruction via live videoconferencing, and added opportunities to complete and submit work in their classical online learning environment.

The distance learning experience in the 2020-2021 school year will differ greatly from the distance learning program offered in the spring of 2020. All Parnassus students now have access to personal technology and the internet, allowing us to deliver a distance learning option that is primarily technology-based, as opposed to relying primarily upon delivery of paper-based learning materials.

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Meeting the Distance Learning Needs of Students and Families

As directed by Executive Order 20-82, Parnassus will offer an equitable distance learning model to all families who choose not to attend in-person learning (whether as part of an in-person learning model or hybrid learning model) due to medical risks or other safety concerns. Families are not required to provide documentation of risks.

Families will need to notify the school *in writing* of their intent to have their children participate in full-time distance learning instead of in-person instruction or hybrid learning. Families should do so by completing the Learning Model Selection Form.

Changing to In-Person Learning - Families who chose the distance learning option but who wish to return to in-person instruction (if it is part of the learning model in effect at the time) will have the opportunity to make the change at the conclusion of the first quarter of the academic year. The school requests that families contact the school two weeks before re-entry to allow time to plan for class placement and transportation changes.

IMPORTANT: If families do not complete a Learning Model Selection Form, their children will participate in the full-time distance learning model, with the option to return to in-person instruction later in the year, at the conclusion of the first quarter of the academic year.

Parnassus recognizes that students need opportunities to connect with their peers to maintain a healthy sense of school community. In the hybrid learning model that will be in effect at the beginning of the 2020-2021 academic year, scholars in the full-time distance learning model will have the opportunity to interact with their classmates through video conference when all students are in distance learning on Wednesdays.

Parnassus will designate a staff member to serve as a coordinator for the distance learning model. The Distance Learning Coordinator will serve as a point of contact for families needing support with distance learning.

The full-time distance learning option that will be offered in tandem with scenarios 1 and 2 will adhere to the following guidelines:

-) Students whose families choose the full-time distance learning model will follow the same calendar days and hours of instruction as the regular school program.
-) Parnassus will ensure that students in full-time distance learning have sufficient access to the internet and a web-capable device and will provide specific support to students and families on technology use and internet safety.
-) Attendance will be taken at least once per day for all students participating in full-time distance learning (see the *Attendance and Membership* subsection below).
-) The distance learning curriculum will cover the same content and pacing as the regular school program.
-) Instruction will include daily interaction with teachers and access to instructional materials, technology, and resources available to students in the regular school program.
-) Support will be provided for students with IEPs or 504 plans, EL students, and students needing mental health support.

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Student Conduct Expectations During Live Video Sessions

The school understands that live videoconferencing will allow students to make much-needed connections with their teachers and classmates during distance learning. In order to make these live video sessions successful, there will be guidelines for students to follow. Students are also expected to be following all normal behavioral expectations and school policies, as well as exhibiting the Parnassus Pillars of Character.

Students who are not following expectations may be removed from live video sessions or have their cameras turned off by the presenter and may have school disciplinary consequences.

Uniforms Required during Distance Learning Activities

In keeping with our school's formal culture, students must be in complete school uniform when participating in any live videoconference sessions.

Quiet Learning Space

During videoconferences and phone calls, background noise is easily picked up by microphones. To protect all students from intentionally or unintentionally inappropriate background activity or other forms of noise and visual disruption, we ask families to help their children find an appropriate place to do quiet work during live video instruction and group meetings.

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Attendance and Membership

Daily attendance will be taken for all students at least once per day. A student will be considered in attendance if any one of the following take place during the instructional day:

-) By participation in a video chat or class session with a teacher; or
-) By a phone call with the student, or for younger students, the parent; or
-) By submitting completed coursework on a given day.

Teachers must maintain daily participation records for each student that supports the student's attendance and membership reported. Documented interaction with a teacher must exist for the student to be considered in attendance.

For the Schools of Grammar and Logic, daily attendance will be taken. For students in the School of Rhetoric, period attendance will be taken in all learning models, including distance learning. Students who are absent for 15 consecutive days will be considered withdrawn and will be unenrolled from Parnassus. In order for dropped students to return to attend classes at the school site or participate in daily, interactive instruction, depending on the learning model in effect at the time, the student's parents or guardians will need to complete a new application form for the child before re-enrollment can occur. Depending on student enrollment at the time of re-application, students may be placed on the waiting list.

Habitual Truancy

Unexcused absences in distance, hybrid, and in-person learning settings should be included in habitual truancy counts reported in DIRS, as defined in MN Statutes, section 260C.007, subd. 19. The school principals will monitor student absences to identify and follow-up with students experiencing frequent absences to assure that issues of equitable access or barriers to participating in instruction can be identified and resolved.

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Grading

Assessment and grading are important measures that allow families and students to know if students have mastered the content being taught in our school's classical program. Frequent and meaningful feedback is essential to students' long-term academic growth and success and to ensure that students reap the benefits of our classical programming.

For the 2020-2021 school year, Parnassus will use its standard grading systems for the Schools of Grammar, Logic, and Rhetoric. School of Grammar students will receive letter grades according to their school-level scale. School of Logic students will receive letter grades of A-F in all courses. School of Rhetoric students will receive grades of A-F, with Honors, College in the Schools (CIS), and Advanced Placement (AP) courses receiving weighted grades on a 5.0 GPA scale.

Certain students, such as those with an Individualized Learning Plan (IEP), may receive modified grading.

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Nutrition and School Meals

In order to meet the nutrition needs of students and to minimize interpersonal contact during meal service, for the 2020-2021 school year Parnassus and the school food service provider, CKC Good Foods, will serve pre-bagged lunches and breakfasts. Students will not progress through the normal food service line. Instead, students will eat in their classrooms and bagged meals, along with a portable Point-of-Sale terminal, will be brought to each classroom. The Agora and Forum, Parnassus' normal food service locations, may be repurposed for uses other than school meals during the year.

The following practices will be observed during lunch and meal service during the 2020-2021 school year:

-) Parnassus staff and workers from CKC Good foods who are involved in the distribution of meals to students will follow all proper sanitation and safety procedures as provided in the Minnesota Department of Health's guidance to schools.
-) In order to limit interpersonal contact, visitors, such as family members, will not be permitted to join students for lunch.

- J Family members will not be permitted to drop off lunches for students in the office. If students forget their lunches at home, they will receive a school lunch, which will be charged to the family's lunch account.
- J Students will not be permitted to use microwaves to reheat food.

Contactless Pick-Up of Meals for Students in Distance Learning

Parnassus will provide meals to students even in the hybrid and distance learning models. Parnassus will have designated days and time periods for contactless pick-up of meals on days students are not at school for in-person instruction.

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School-Age Care

Parnassus recognizes that school-aged childcare programs support working families and provide enrichment and care for students.

School-Day Care for Children of Tier I Critical Workers

In a hybrid learning or distance learning scenario, school-age care will be provided for Parnassus students aged 12 and under who are children of critical workers in Tier I of the state critical worker list. Children of Tier I workers only will be cared for at no cost during the typical school hours of 8:00am-3:30pm on days they would otherwise be in distance learning. The Tier I list of critical workers is provided below.

Workers in the following fields are considered to be Tier I essential employees and are eligible for school-day childcare:

- J Healthcare and public health
- J Law enforcement, public safety and first responders
- J Food and agriculture
- J Judicial Branch (essential services)
- J National Guard (activated under a Governor Executive Order)
- J Educators and school staff providing in-person instruction or caring for children of critical workers
- J Childcare and school-age care providers

Animus and Accendo Fee-Based Before and After School Care

In scenarios 1 and 2 (full in-person learning and hybrid learning), Parnassus Preparatory School will continue to offer the Animus & Accendo before and after school care programs. In a hybrid learning scenario, program capacity will be limited. Students may attend Animus & Accendo only on days they are present for in-person instruction. Children of Tier I essential employees may elect to register their children who attend Parnassus in the Animus & Accendo program on days they are attending school-day childcare. The Animus and Accendo program is separate from the free school-day care program and families will be charged the normal program fees.

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Internet and Device Access

Access to the internet and to internet-capable devices will play a large role in learning in the 2020-2021 school year due to the COVID-19 pandemic.

Parnassus has been able to purchase enough devices so that students who do not have access to technology or internet at home will be able to participate in distance and hybrid learning lessons and assignments.

Families were surveyed over the summer for their technology needs; however, should those needs change, please contact the main office as soon as possible so the school provide your child with available resources.

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Assessment

Assessment will be important in determining how Parnassus can best serve its students and identify and close any gaps in learning that need to be addressed.

State Assessments

At the time of this plan’s creating, the state Department of Education is planning to administer the state’s federally mandated accountability assessments. Parnassus’s District Assessment Coordinator will participate in trainings with state assessment officials to prepare for the successful administration of these assessments. The chart below indicates if assessments will be administered in each of the three possible learning models:

Learning Model During Assessment Window	ACCESS and Alternate ACCESS	MCA and MTAS
In-Person Learning	Yes	Yes
Hybrid Learning	Yes, on in-person days	Yes, on in-person days
Distance Learning	No	No

Nationally-Normed Assessment – SAT10

Parnassus will administer a nationally-normed assessment, the Stanford Achievement Test Series, Tenth Edition (SAT10), to students in 2G-4L in the fall. Students who are participating in an in-person learning model will take the exams on days they are scheduled for in-person instruction. Parnassus will work with the test’s publisher, Pearson, to determine how students in full-time distance learning can be assessed.

College Entrance Exams

Based on the recommendation of the Minnesota Department of Health, the Minnesota Department of Education will permit school building use for college entrance exams in the 2020-2021 school year under the requirement that schools develop a protocol adhering to the state's indoor seating entertainment/meeting guidance. Parnassus plans administer the ACT, the PSAT, and the SAT to Third Level Rhetoric and Fourth Level Rhetoric students this fall.

Parnassus’ plan will available on the school website and sent to every test participant.

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Transportation

School administration will work with the school’s transportation provider to follow the health and safety guidance outlined by the Minnesota Departments of Health and Transportation. Drivers and students will be required to wear a face covering while on school provided bus transportation.

In the hybrid learning model in effect at the start of the 2020-2021 school year, the number of passengers on school buses will be limited to 50% of the maximum occupancy, and seating will be arranged to provide as much distance between individuals as possible.

Students must stay home and not use school transportation if they are experiencing symptoms of COVID-19 or if they have been exposed to someone who has tested positive for COVID-19. Similarly, students who become ill during the day may not use school transportation to return home.

Activities and Athletics

At the time of this writing, only activities approved to resume by the Minnesota High School League (MHSL) as part of their Fall Return to Participation plan will be held at the beginning of the school year. Other activities may resume and be offered to students as MSHL, the Minnesota Department of Health, and other governing bodies update their guidance and direct schools to proceed.

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Meeting the Mental Health and Social and Emotional Needs of Students

Parnassus recognizes that the COVID—19 pandemic has caused significant disruption to our students' daily routines and structure and will aim to provide support to our students during this stressful time. Students' daily points of contact with teachers and staff, whether in-person or online, will include a check-in on their emotional and mental well-being. The school social worker will continue to offer support to students and families.

Parnassus will provide professional development for teachers and staff that will promote awareness of student mental health during the summer in-service period.

Parnassus school leadership will work with faculty, staff, students, and families to create a positive school climate that promotes a strong sense of community and reinforces the school's Pillars of Character.

The school recognizes that, especially for younger children, recent events may have been stressful and confusing and that they may need support when transitioning back to in-person instruction. The school will establish routines that help build a sense of security and provide safe opportunities for physical activity and social interaction during the school day.

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Student and Family Engagement

Family engagement in schools improves student achievement, reduces absenteeism, and restores parents' confidence in their children's education. Students with involved parents or other caregivers often earn higher grades and test scores, have better social skills, and show improved behavior.

In addition to maintaining frequent contact with families through newsletters, email, phone calls, and video conferences, Parnassus will aim to host virtual community events on a regular basis. Additionally, the school principals will continue their virtual "Coffee with the Principal" videoconference sessions to offer opportunities for families to ask questions and offer feedback.

Disciplinary Incident Reporting

Parnassus' established behavioral policies and disciplinary rules will be in effect in all of the possible learning scenarios. In the distance learning model, these will continue to apply, as well as requirements established in the Pupil Fair Dismissal Act (PFDA, Minnesota Statutes, sections 121A.40-121A.575).

Bullying and Harassment

An instance of bullying or harassment that is reported by students or staff will be referred to the principal of the appropriate school level. The principal will investigate through conversation and review of materials as they would in a normal setting. Students found to be bullying others will be disciplined, up to and including removal from class and loss of credit for the course.

Bullying Related to COVID-19

Bullying, intimidation, or harassment of students based on actual or perceived race, color, national origin, or disability (including the actual disability of being infected with COVID-19 or perception of being infected) may result in a violation of state and federal civil rights laws. Parnassus Preparatory School take immediate and appropriate action to investigate when responding to reports of bullying or harassment. If parents and families believe their child has experienced bullying, harassment, or intimidation related to the COVID-19 outbreak, they should contact their child's school principal.

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Other Operational Items

Use of Facilities for Non-School Activities

Parnassus does not currently allow outside rental of the school facility or use of the facility for non-school activities.

Federal Funding: GEER and ESSER

Parnassus will apply for available funding opportunities, including the Governor's Emergency Education Relief (GEER) fund and the Elementary and Secondary School Emergency Relief (ESSER) fund.

Maintenance of Financial and Payroll Processes

Parnassus' office staff and contracted service providers will proceed with the school's regular plans for financial and payroll processes. No significant changes will be necessary to these operations during the three possible scenarios for 2020-2021.

Tribal Consultation and Considerations

Parnassus has no formal arrangements with any Tribal Nations, American Indian Parent Committees, and Indigenous Education staff, nor does the school receive American Indian Education Aid, and is not subject to Tribal Consideration requirements. Parnassus will take into consideration the needs of American Indian students and their families.

Early Learning

As a K-12 charter school, Parnassus does not offer any preschool, early learning, or prekindergarten programs. Parnassus will continue to communicate with the families of incoming Prima students and work to screen them for literacy and numeracy skills, as we would in any other school year.

IV. Considerations for Special Populations

Students Receiving Special Education Services

Parnassus' special education staff will work to support students with special needs regardless of the learning model that is in effect. Individualized Education Program (IEP) meetings will continue as normally scheduled but will be held via conference call or web conference. Case managers will work with teachers to design and provide instruction and accommodations for each individual based on IEP or 504 plan goals and objectives.

Case managers will make frequent contact with their students and will work with teachers to accommodate and adapt assignments as needed.

Evaluations and re-evaluations will continue as planned but will be held via web conference.

Similarly, the Child Find process will continue, but meetings will be held via web conference.

School administrators will work with special education teachers and general education teachers to ensure that delivery of special education related services provided via tele-delivery platforms (such as videoconferencing) are FERPA- and HIPAA-compliant.

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English Learner Students

Parnassus will continue to service the needs of English Learner (EL) students and their Individual Learning Plans.

Parnassus' EL staff have worked hard over the course of the year to build open lines of communication with our EL families and will be in frequent contact with students on their caseload. EL teachers will continue to work with other teachers to accommodate assignments based on the students' needs and will also continue to provide instruction in English-language development. EL teachers will work with families to ensure that they have access to the information they need in translation to ensure that they stay up to date on any changes that occur over the course of the school year.

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Students Experiencing Homelessness

The Parnassus McKinney-Vento coordinator will continue to work with students we have identified who are experiencing homelessness. Throughout our communications to families, we will include information for self-reporting homelessness or housing insecurity to our McKinney-Vento coordinator. Teachers and staff members will also monitor students' individual situations in their daily points of contact.

In the event that a student is identified as experiencing homelessness or housing insecurity, the school's McKinney-Vento coordinator will conduct the standard needs assessment to determine which supports will need to be put in place for the affected student to fully participate in his or her education in the current learning model.

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Migrant Students

Migratory children and families face unique challenges due to the migratory lifestyle, especially during a pandemic. While Parnassus does not currently have any enrolled students who qualify for migrant status,

in the event that this should occur, the school's McKinney-Vento coordinator, social worker, and administrators will work to provide students with the necessary supports to allow them to fully participate in all learning activities during the current learning model.

V. Considerations for School Faculty and Staff

General Practices for Supporting Faculty and Staff

Parnassus recognizes that in order to provide a safe and successful learning experience for students, the safety, health, and wellbeing of our teachers and staff are of the utmost importance in any learning model.

School leadership will maintain regular communication with teachers and staff on job description adjustments based on needs.

As adults are at greater risk from COVID-19, Parnassus will take measures to limit the physical interaction between adults in the building. Staff members will be assigned to specific printers, restrooms, and break and preparation spaces. To the greatest extent possible, in-person meetings and other group activities will be avoided, including staff meetings, department meetings, Classical Development Teams (CDTs), and others. Whenever possible, meetings will be held via videoconference.

Teacher leaders, including Department Chairs and Team Leads, will play a critical role in working with teachers to plan lessons and provide support in what is likely to be a stressful environment. In the absence of in-person meetings, administration, teacher leaders, and mentors will make frequent points of contact with teachers to provide collegial support.

School Principals and designated support staff will be available to teachers who need assistance with classroom behavior management, whether in an in-person, hybrid, or distance learning model.

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Onboarding New Staff

Parnassus will continue with all planned onboarding activities and training for new staff members during the two-week in-service period before the start of school. Some traditionally face-to-face activities may be replaced with virtual training via videoconference.

All new or temporary staff members hired throughout the year will participate in onboarding with Parnassus administrators and, when appropriate, a designated staff or faculty mentor. Onboarding may involve a combination of in-person and virtual training via videoconference.

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Ongoing Professional Development

In addition to the two-week summer in-service period, the 2020-2021 school year calendar has been amended to include additional professional development days for staff in each grading quarter. This will allow increased opportunities for staff to participate in ongoing professional development throughout the year.

Professional development will also occur through staff meetings, department meetings, and Classical Development Teams (CDTs).

Pedagogy in a Hybrid or Distance Learning Environment

During the two-week in-service period and throughout the school year, staff will participate in training on technology and how to deliver our high-quality classical model in a hybrid or virtual environment.

Training on Cleaning, Health, and Safety Procedures.

The cooperation and dedication of the Parnassus staff in observing health and safety protocols will be vital to preventing the spread of the COVID-19 virus in the school community. Teachers and staff must model best health and safety practices for students, and it is important that all employees are trained in best health and safety practices. Parnassus Preparatory School will provide intensive training to staff on expectations around cleaning procedures, procedures for entering and exiting the school building and grounds, self-reporting symptoms of COVID-19 or possible exposure to the virus, and any other safety procedures in place as recommended by the school nurse and COVID-19 program coordinator.

If staff members have specific questions about practices related to preventing the spread of the COVID-19 in the school community, they should direct those questions to their principal or the school's COVID-19 program coordinator.

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Teacher Evaluations, Observation, and Feedback

Regardless of the learning model in effect at a given time, Parnassus teachers will receive frequent opportunities for observation and feedback as they would in any other school year. Some in-person activities or observations may be replaced by recording lessons for later review by evaluators and conducting pre- and post-observation meetings via videoconference rather than face-to-face. Teachers who are in their first three years of teaching at Parnassus and those who are on the scheduled evaluation cycle for 2020-2021 will have full summative evaluations.

Parnassus Preparatory School

Safe Learning Plan for the 2020-2021 School Year
Frequently Asked Questions

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Responding to COVID-19 – Health and Safety – Page 3

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Restriction of Visitors to School – Page 8

Lunch and School Food Service – Page 8

Student Transportation – Page 9

This document will be updated throughout the year. Changes will be noted with the date of the change and will be highlighted in gray.

General Questions

If I choose the hybrid learning model for my child, when will I know the cohort to which my child will be assigned?

Families who complete the Safe Learning Model Selection Form and select the hybrid learning model will be notified of their children's "A" or "Z" cohort assignment on Tuesday, August 18th.

When will I know my child's assigned teacher(s) and/or class schedule?

Class assignments and student schedules will be posted to Infinite Campus on Friday, August 21st.

My family's needs have changed since I completed the technology survey. Whom should I contact?

Please contact the main office at 763.496.1416 and we will be happy to discuss your situation so that we can connect you with the needed resources.

My family's needs have changed since I completed the Family Needs Survey about meals and school-day childcare. Whom should I contact?

Please contact the main office at 763.496.1416 and school staff will be happy to assist you with information about meals and school-day childcare for Tier I critical workers.

What happens if families do not complete the Safe Learning Model Selection Form by 10:00am on Monday, August 17th?

If families do not complete a Safe Learning Model Selection Form, their children will participate in the full-time distance learning model, with the option to return to in-person instruction later in the year.

Will my children need to wear a school uniform on days they are in distance learning?

In all three possible learning models – full in-person instruction, hybrid, or distance learning – students will be expected to be in their full school uniforms each day. Not only do school uniforms create a sense of community and school identity, wearing the uniform puts students in a learning mindset and provide a sense of consistency between different learning environments. For information about specific uniform and dress code standards for each school level, please consult the Parnassus 2020-2021 Uniform Guidelines.

Will students still have recess?

Recesses give students an important opportunity for play and exercise so that they can return to the classroom refreshed and ready to learn. Students in the School of Grammar will continue to have structured recesses, while School of Logic will have breaks for movement and physical activity dispersed throughout the day.

How will Parnassus provide a sense of school community when some students are in different hybrid-learning cohorts and others are in full-time distance learning?

It will be important for students and families to have opportunities to interact and engage with one another when students will not all be together in the building at the same time.

This year, students in distance learning will have daily opportunities for interaction with teachers and peers during live video sessions. On Wednesdays, the entire school community will be in distance learning, and students will have the chance to connect as a class and grade level.

Parnassus will aim to host virtual community events on a regular basis. Additionally, the school principals will continue their virtual “Coffee with the Principal” videoconference sessions to offer opportunities for families to ask questions and offer feedback.

Will there be extracurricular activities and athletics this year?

Currently, only activities approved to resume by the Minnesota High School League (MHSL) as part of their Fall Return to Participation plan will be held at the beginning of the school year. Other activities may resume and be offered to students as MSHL, the Minnesota Department of Health, and other governing bodies update their guidance and direct schools to proceed.

If families have questions about the hybrid model, whom should they contact?

Families can reach the school’s distance learning coordinator at 763.496.1416.

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Responding to COVID-19 – Health and Safety

What additional health and safety precautions are being taken to prevent and limit the spread of COVID-19 within our school community?

Parnassus Preparatory School will follow all required health and safety guidance as outlined in the Minnesota Department of Health’s 2020-2021 Planning Guide for Schools. Health and safety measures will include the following:

-) Parnassus will observe strict cleaning and sanitation practices following guidelines from the Minnesota Department of Health.
-) Parnassus will have a designated school COVID-19 Coordinator who will liaise with state agencies and ensure that Parnassus has access to most up-to-date information on how to limit the spread of the virus. Students and staff will be trained in and practice appropriate respiratory etiquette, including what to do when sneezing or coughing.
-) Students and staff will be trained in and practice frequent and proper handwashing throughout the day.
-) Students and staff will not share items such as technology, books, school supplies, or learning aids.

When and where are face coverings required?

Face coverings are required for all individuals while on school grounds and on school provided transportation. Masks and other face coverings may only be removed while eating or drinking and in certain rare instances. For more information, please see *Parnassus Board Policy 808- Face Covering Policy*.

Will the school be providing face coverings to students and teachers?

The state government is making reusable cloth face coverings available to all students and teachers, which Parnassus will distribute to staff and families.

What happens if my child forgets his or her school-provided reusable mask at home?

Students who forget their masks or face coverings at home will be provided with a disposable face mask to use for the day. We do ask, however, that students and families make every effort to remember their face coverings each day. Students should put on their face coverings before leaving their homes in the morning to ensure that they are not forgotten and that students are protected during transit to and from school. We strongly recommend that scholars keep an extra face covering in their backpacks in the event that their mask becomes wet or soiled.

What types of masks and face coverings meet the school's requirements?

Face coverings must cover the nose and mouth completely, should not be overly tight or restrictive, and should be comfortable to wear. Types of acceptable face coverings include paper or disposable masks, cloth face masks, religious face coverings, and medical grade masks and respirators. For more information, please see *Parnassus Board Policy 808- Face Covering Policy*.

I believe that my child will be unable to wear a cloth mask or face covering. Whom should I contact?

Individuals who cannot tolerate a face covering due to a medical condition or disability related condition may be permitted to utilize alternative options such as a face shield or other reasonable accommodation. Requests for reasonable accommodations from the face covering requirement shall be assessed on a case-by-case basis in accordance with applicable federal and state law. If this applies to you or your child, please contact your child's school principal. For more information, please consult see *Parnassus Board Policy 808- Face Covering Policy*.

What happens if my child becomes ill during the school day?

Staff will monitor students for signs and symptoms of COVID-19 and encourage self-monitoring throughout the school day. Students and staff who develop signs of illness or symptoms of COVID-19 during the school day will be moved to a designated room for assessment by a school health service assistant. Those who have symptoms consistent with COVID-19 will be sent home and will be required to be picked up within 60 minutes to reduce health risks.

For all families, a designated adult, either a parent, guardian, or emergency contact, must be reachable by phone during all hours that their child is on the Parnassus school campus and be able to pick up the child within 60 minutes at all times. Families who are unable to meet this commitment should consider choosing the full-time distance learning model for their child.

If a case of COVID-19 is identified within the Parnassus school community, will the entire school need to switch to the full-time distance learning model?

Having a confirmed case of the virus within the Parnassus community does not mean that the school will automatically move to a distance learning model.

It is not improbable that Parnassus, along with other schools in the metro area, state, and country, will have individuals within our school community contract COVID-19. Cases of COVID-19 are not completely avoidable, but, if action is quickly taken to identify and isolate individuals who

have come into contact with the virus, we can limit its spread within the Parnassus community and maintain a safe environment for in-person instruction.

For more information, please consult pages 8 and 9 of Parnassus' *Safe Learning Plan for the 2020-2021 School Year*.

Academics

Will students still be able to participate in all areas of their classical education, including arts and classical and world languages?

Parnassus is committed to ensuring that students have access to our full classical program regardless of the learning model in effect at the time. Although student schedules and timetables may look different than they have in previous years, students will still participate in our full academic program. All students will continue to have access to their Latin, Spanish, Greek, Logic, and fine arts classes.

What grading systems will be in use for the 2020-2021 school year?

For the 2020-2021 school year, Parnassus will use its standard grading systems for the Schools of Grammar, Logic, and Rhetoric. School of Grammar students will receive letter grades according to their school-level scale. School of Logic students will receive letter grades of A-F in all courses. School of Rhetoric students will receive grades of A-F, with Honors, College in the Schools (CIS), and Advanced Placement (AP) courses receiving weighted grades on a 5.0 GPA scale.

Certain students, such as those with an Individualized Learning Plan (IEP), may receive modified grading.

Will School of Rhetoric students still be able to take college entrance exams?

Parnassus is still offering school day administrations of the ACT, PSAT, and SAT, as well as Advanced Placement (AP) exams. This includes fall administrations of the ACT and SAT for Fourth Level Rhetoric students who need exam scores for their college applications.

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Questions about the Hybrid Learning Model

Will siblings attend school on the same days?

Every effort will be made to meet the needs of families when assigning students to hybrid learning cohorts. Unless families indicate otherwise, students in the same household will be assigned to the same hybrid learning cohort so that they attend school on the same days.

Is it possible for my child to attend school for in-person instruction just one day per week?

No; families who opt-in to the in-person hybrid learning model are committing to two days of in-person instruction. If your child only attends school on one of those days, he or she would miss out on important instruction. Families who are unable to meet this commitment should instead choose the full-time distance learning option.

If I select the hybrid model for my child, will it be possible to switch to the full-time distance learning model later if our family's needs change?

Yes; families whose children begin the year in the hybrid model may switch to full-time distance learning if they wish to do so. This change can be made before the conclusion of the first quarter of the school year. To make this change, families need to contact their school principal to set up a time to discuss the change.

Will students move between classrooms during the day? What protections will be in place for passing time?

School of Grammar and School of Logic students will, for the most part, not be changing rooms throughout the day. School of Grammar students will remain in their homeroom classrooms. At certain times during the day, larger indoor or outdoor spaces may be used.

School of Logic students will be grouped into cohorts and will remain in the same room with their cohort classmates during the school day and teachers will rotate between classrooms. At certain times during the day, larger indoor or outdoor spaces may be used. School of Logic students may go to a different room for elective courses, to work with a Special Education or EL teacher, or in other instances where students may need specialized instruction.

Due to the nature of their course schedules, School of Rhetoric students will continue to have passing time. Extra safety precautions, including staggered transition times, one-way traffic through hallways, and limited use of student lockers, will be taken to minimize interpersonal contact throughout the day.

Will students be able to use lockers?

For the most part, students will not be using lockers during the 2020-2021 school year. In instances where lockers are used to store personal belongings, students will be supervised by a staff member and only small groups of children will be permitted in the hall at a given time. Students should plan on bringing their personal items to and from school on days they have in-person instruction. Families should consult the revised School Supply List for their children's school levels to determine which supplies will be needed.

What will students do on days they are not at school for in-person instruction?

On days they do not attend school for in-person instruction, students will participate in distance learning remotely. Instruction will be provided in a largely online format, using live and pre-recorded videos. Students will have interaction with teachers and their classmates via videoconference. Each school will have a process for electronic submission of assignments.

Will students be allowed to change cohorts during the year? For example, will a student be able to switch from the "A" cohort to the "Z" cohort if family needs change?

While every effort will be made to meet families' needs in the hybrid learning model, Parnassus cannot guarantee that requested changes can be made. Requests for changes should be directed to the child's principal and will be evaluated on a case-by-case basis.

What safety precautions will be in place to minimize cross-contamination between the A and Z groups?

On Wednesdays, when all students are in distance learning, the building will be thoroughly sanitized and cleaned following the most up-to-date guidelines from the CDC and the Minnesota Departments of Health and Education, including the use of an electrostatic sprayer. All shared surfaces, including bathrooms, doors, and desks, will be disinfected between the student groups.

Questions about the Full-Time Distance Learning Model

If I choose the full-time distance learning model for my child, will he or she be able to transition to the hybrid model later in the school year?

We understand that families' needs may change over the course of the school year. Families who chose the distance learning option but who wish to return to in-person instruction (if it is part of the learning model in effect at the time) will have the opportunity to make the change at the conclusion of the first quarter of the academic year. The school requests that families contact the school two weeks before re-entry to allow time to plan for class placement and transportation changes.

Will the distance learning model follow the same curriculum as learning models involving in-person instruction?

The distance learning curriculum will cover the same content and pacing as the regular school program. The distance learning program will also follow the same calendar days and hours of instruction as the other learning models.

What kind of interaction will my child have with his or her classmates during distance learning?

Parnassus recognizes that students need opportunities to connect with their peers to maintain a healthy sense of school community. Students in full-time distance learning will have daily opportunities to connect with teachers and peers via live video sessions. In the hybrid learning model that will be in effect at the beginning of the 2020-2021 academic year, scholars in the full-time distance learning model will have the opportunity to interact with their classmates who have chosen the hybrid model through video conference when all students are in distance learning on Wednesdays.

What kind of interaction will my child have with his or her teachers during distance learning?

Students in the full-time learning model will have daily interaction and instruction from teachers via live video sessions. Students will also have contact with other staff members throughout the day.

If my child becomes ill and is required to quarantine at home, will he or she be able to participate in distance learning? Will he or she be able to return to in-person instruction?

Parnassus Preparatory School will follow the Minnesota Department of Health's *Decision Tree for People with COVID-19 Symptoms in Youth, Student, and Child Care Programs* to determine when a student or staff member must stay home and when they may return to school.

Any students participating in the hybrid model who are directed to quarantine at home as directed by the Decision Tree will be able to participate in distance learning while they are isolating at

home, so long as they feel well enough to do so. Once the student receives approval from the school principal and COVID-19 coordinator to return to school, they may resume their normal hybrid-learning schedule and in-person instructional days, and may also resume using school-provided transportation.

Restriction of Visitors to School

Will visitors be allowed on the school campus?

While they are valued members of our wider school community, for the 2020-2021 school year, the Parnassus school campus will be closed to visitors and volunteers. Parents and guardians may come to school only when invited, or when a meeting has been pre-arranged to meet in a designated space, or when it is necessary to pick up a student directly from the office.

Whenever possible, meetings with parents, including parent-teacher conferences, will be held via videoconference or telephone.

What precautions will visitors to the building be asked to take?

If a visitor needs to enter the school building, we will ask the visitor to take the following precautions:

-) Review the steps for self-screening for symptoms of COVID-19, which will be posted outside of the school entrances. If the answer to any of the questions is “yes,” we ask that the visitor not enter the school building;
-) Use the hand sanitizer that is provided in the entryway; and
-) Wear a face covering at all times while on school grounds.

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Lunch and School Food Service

Where will students be eating lunch when they are at school?

For the 2020-2021 school year, we will not be using the Agora or Forum for meal service. Students will be eating lunch in their classrooms with their classmates. As students will need to remove their face coverings while eating and drinking, rooms will be arranged to allow for a safe social distance of six feet at all times.

What types of meals will be served?

For the 2020-2021 school year, Parnassus’ food service vendor, CKC Good Foods, will be serving only bagged meals. There will be no hot lunch line. On days that they are on-site for in-person instruction, students’ meals will be brought to their classrooms.

How can I obtain meals for my child on days he or she is not present at school for in-person instruction?

Parnassus will make meals available to students even on days that they are not present at school. This includes students whose families have chosen the full-time distance learning model for their children. Parnassus will have designated days and times for contactless pick-up of meals from the

school building. Meals will need to be ordered in advance and more information will be provided to families shortly.

Will microwaves be available for student use?

For the 2020-2021 school year, students will not have access to microwaves to reheat food. Please ensure that any food your child brings from home can be enjoyed without needing to be reheated.

Can parents, family members, or other visitors join students for lunch?

We know that in previous years, family members and other guests have enjoyed visiting the school to join students for lunch. This year, however, in order to limit interpersonal contact, visitors, such as family members, will not be permitted to join students for lunch. For more information, see the section on visitors to school.

What happens if my child forgets his or her packed lunch at home?

Occasionally, children forget personal items, such as their packed lunches, at home. Parnassus will make sure that no student goes without a lunch. If students forget their lunches at home, they will receive a school lunch, which will be charged to the family's lunch account. Family members will not be permitted to drop off lunches for students in the office.

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Student Transportation

Will busing be available to students on days they come to school for in-person learning?

Busing will still be provided in the 2020-2021 school year for students who completed a Transportation Request Form and who reside within the designated boundaries on days that they attend school for in-person learning. Additionally, transportation is available for children Tier I Critical Workers who are attending school-day childcare on days they would otherwise be in distance learning, so long as those students reside within the school's designated busing boundaries.

What safety measures will be in place to protect students and bus drivers?

In the hybrid learning model, buses will operate at 50% capacity. This reduced capacity, along with assigned seating on each bus, will allow seating to be arranged to provide as much distance as possible between riders.

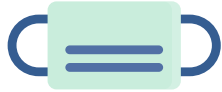
Students, bus drivers, and any other individuals on the school bus will be required to wear a face covering. Students will not be allowed to board the bus without a face covering.

Students must stay home and not use school transportation if they are experiencing symptoms of COVID-19 or if they have been exposed to someone who has tested positive for COVID-19. Similarly, students who become ill during the day may not use school transportation to return home.



PARNASSUS PREPARATORY SCHOOL

Hybrid Model Health & Safety Practices



MASKS

- Students, staff, and all other individuals must wear a mask or face covering while on school grounds or transportation
- Masks may be removed while eating, drinking, and during certain physical activities
- Parnassus will provide reusable masks to staff and students
- Parnassus will have disposable masks in the event that a student forgets his or her mask at home



PARENTS & VISITORS

- Access to the building will be extremely limited for parents, guardians, visitors, and volunteers
- Whenever possible, meetings will take place via telephone or video call



TRANSPORTATION

- School buses will operate at 50% capacity
- Students will have assigned seats on school buses
- Family groups will be assigned to sit together
- Masks will be required for drivers and passengers
- Seating will be arranged to allow for as much physical distance between riders as possible



CLASSROOMS

- Classrooms, hallways, and other spaces will be arranged to allow six feet of distance between individuals
- For the Schools of Grammar and Logic, transitions and room changes will be minimized
- For the School of Rhetoric, precautions will be taken to minimize contact during passing time
- Outdoor spaces will be used whenever possible for instruction, activities, and recreation



CLEANING & SANITIZING

- Frequent hand washing and sanitizing
- High-touch surfaces will be sanitized throughout the day
- Daily cleaning and disinfecting in accordance with the Minnesota Department of Health's guidelines for schools
- Building thoroughly sanitized between Groups A and Z



FOOD

- Students will eat lunch in their classrooms
- Bagged lunches available for order
- Contact-less pickup of meals for students in distance learning
- No student use of microwaves
- Families may not drop off lunches
- No guests or visitors during lunch

Adopted: 08/11/2020

Parnassus Preparatory School Policy 808
Orig. 2020

Revised: _____

808 COVID-19 FACE COVERING POLICY

[Note: The Governor’s Emergency Executive Order 20-81 generally requires Minnesotans to wear a face covering in certain settings and circumstances, including in various school settings. Emergency Executive Order 20-82 states that all Minnesota public schools must adhere to parameters determined by Minnesota Department of Health (“MDH”) in implementing or shifting between in-person learning, hybrid learning and distance learning. MDH’s Safe Learning Plan for 2020-21 and the 2020-2021 Planning Guide for Schools requires school district and charter schools to develop and implement a face covering policy that is clearly posted and communicated to students, staff, families, and potential visitors to the school building. The provisions of this policy substantially reflect the requirements of the 2020-2021 Planning Guide for Schools, Executive Order 20-81, and Executive Order 20-82.]

I. PURPOSE

The purpose of this policy is to establish requirements for employees, students, and other persons (including visitors, guests, contractors, etc.) present on school property to wear face coverings in classrooms, child care settings and other indoor areas, as well as outdoor areas where a physical distance of 6 feet cannot be maintained between persons, in order to minimize exposure to COVID-19.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to comply with Executive Order 20-81, Executive Order 20-82, and applicable face covering requirements from the Minnesota Department of Health and the Minnesota Department of Education.
- B. Face coverings are meant to protect other people in case the wearer does not know they are infected.
- C. Unless an exception described in Part IV below applies, all students, staff, and other people present on school grounds or riding on school transportation vehicles are required to wear a face covering.
- D. A violation of this policy occurs when any student, staff, or other person present on school grounds, or on a school transportation vehicle, fails to wear a face covering, unless an enumerated exception applies.

III. DEFINITION OF FACE COVERING

- A. A face covering must be worn to cover the nose and mouth completely, should not be overly tight or restrictive, and should feel comfortable to wear. The following are included in the definition of face covering:
 - 1. Paper or disposable mask;
 - 2. Cloth face mask;
 - 3. Religious face covering; and
 - 4. Medical-grade masks and respirators
- B. A face shield is a clear plastic barrier that covers the face and allows visibility of facial expressions and lip movements for speech perception. A face shield should extend below the chin anteriorly, to the ears laterally, and there should be no exposed gap between the forehead and the shield's headpiece.
- C. Masks that incorporate a valve designed to facilitate easy exhaling, mesh masks, or masks with openings, holes, visible gaps in the design or material, or vents are not sufficient face coverings because they allow exhaled droplets to be released into the air.

IV. EXCEPTIONS AND ALTERNATIVES; TEMPORARY REMOVAL OF FACE COVERING

- A. Face coverings should not be placed on anyone under age 2, anyone who has trouble breathing or is unconscious, anyone who is incapacitated or otherwise unable to remove the face covering without assistance, or anyone who cannot tolerate a face covering due to a developmental, medical, or behavioral health condition.
- B. The Executive Director or designee shall have discretion to determine whether an employee, parent, or community member qualifies for a reasonable accommodation and the accommodation to be provided. A face shield may be used as an alternative to a face covering in the following situations:
 - 1. A student in grades Prima through Fourth Level Logic may wear a face shield when wearing a face covering is problematic.
 - 2. A teacher of any grade level may wear a face shield when wearing a face covering may impede the educational process.
 - 3. Staff, students, or visitors who cannot tolerate a face covering due to a developmental, medical, or behavioral health condition may wear a face shield instead of a face covering.

4. Staff providing direct support student services may wear a face shield instead of a face covering when a face covering would impede the service being provided.
- C. Staff, students, and other people present on school grounds, or on a school transportation vehicle, may temporarily remove their face covering or face shield in the following situations:
1. With teacher permission, when engaging in physical activity where the level of exertion makes wearing a face covering difficult, though people participating in these activities must maintain six feet of distance to the extent possible;
 2. While receiving a service, including nursing, medical, or personal care services, that cannot be performed or is difficult to perform when the individual receiving the service is wearing a face covering;
 3. When the wearer needs to remove face covering to eat or drink, thorough care should be taken to maintain at least six feet of distance from other people to the extent possible;
 4. Upon a school administrator's request when checking identification of individuals;
 5. During activities, such as showering, where the face covering will get wet;
 6. When communicating with a person who is deaf or hard of hearing, or who has a disability, medical condition, or mental health condition that makes communication with a face covering difficult, provided that social distancing is maintained to the extent possible.

V. IMPLEMENTATION

- A. This policy will be conspicuously posted and communicated to students, staff, families, and potential visitors to the school building.
- B. The school will provide face coverings and/or face shields to employees and students. Employees and students may choose to wear their own face covering as long as it covers the nose and mouth. Student face coverings will comply with the Parnassus student uniform guidelines. To the extent practicable, the school will maintain an extra supply of face coverings for people who forget to bring their face covering.
- C. The school will teach and reinforce the use of face coverings and/or face shields for students and staff throughout the school day, including on transportation vehicles, inside school buildings, and generally when on school grounds.
- D. Individuals who cannot tolerate a face covering due to a medical condition or disability related condition may be permitted to utilize alternative options such as

Minn. Stat. § 12.45 (Governor's Orders and Rules, Effect)
Minn. Stat. § 12.45 (Violations; Penalties)

Cross References: Policy 504 (Student Dress and Appearance)