

**MINUTES OF SPECIAL MEETING OF BOARD OF DIRECTORS OF
PARNASSUS PREPARATORY SCHOOL**

Held August 17, 2021

Minutes of a Special Meeting of the Board of Directors of Parnassus Preparatory School, a Minnesota non-profit corporation (the “Company” or the “School”), held on August 17, 2021 at Parnassus Preparatory School, 11201 96th Street, Maple Grove, Minnesota.

Present at the meeting were directors Greg Friess, Ravi Shanbhag, Ben Ark, Ken Zigrino and Barb Rose. Also present from the School was Ms. Ford, Executive Director. Also present was Amy Mace, Esq., the School’s counsel.

The meeting was called to order by Mr. Friess at 6:03 p.m. Mr. Friess noted the presence of a quorum. All directors present waived notice of the meeting.

MISSION STATEMENT

The first order of business was to recite the mission statement of the School, which was done by Mr. Friess.

APPROVAL OF AGENDA

The next order of business was to approve the Agenda for the meeting included in the Board’s packet circulated prior to the meeting (the “Board Packet”). Mr. Friess made a suggestion (i) to remove the Consent Agenda from the Agenda, as the approval of previous minutes was not part of the business for which the Special Meeting was called, and (ii) to switch items “A” and “B” under the heading “Board Items,” so that the Health and Safety Protocols is the first item to be considered. Upon motion duly made and seconded, the Board unanimously approved the Agenda as presented in the Board Packet, with the changes suggested by Mr. Friess.

HEALTH AND SAFETY PROTOCOLS

The next order of business was to discuss and approve the document entitled “Board Policy ##: Recommended Universal Masking and Covid-19 Related Quarantines” (the “Mask and Quarantine Policy”) included in the Board Packet. Ms. Mace explained the background of the Mask and Quarantine Policy, the options available to the School with respect to masking and quarantine policies, and the risks to the School with respect to each. She also answered the questions posed by the Board. Upon motion duly made and seconded, the Board unanimously approved the Mask and Quarantine Policy as presented in the Board Packet.

POLICY FOR ADDRESSING THE BOARD

The next order of business was to discuss and approve the document entitled “Addressing the Board of Directors at Board Meetings” (the “Board Comment Policy”) included in the Board Packet. A short discussion ensued. Upon motion duly made and seconded, the Board unanimously approved the Board Comment Policy as presented in the Board Packet.

ADJOURNMENT

The next order of business was to discuss the adjournment of the special meeting. On motion made and duly seconded, the Board of Directors unanimously approved to adjourn the special meeting at approximately 6:48 p.m.

Respectfully submitted,

Kenneth D. Zigrino, Secretary