

**MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS OF
PARNASSUS PREPARATORY SCHOOL**

Held January 11, 2022

Minutes of a Regular Meeting of the Board of Directors of Parnassus Preparatory School, a Minnesota non-profit corporation (the “Company” or the “School”), held on January 11, 2022, at Parnassus Preparatory School, 11201 96th Street, Maple Grove, Minnesota.

Present at the meeting were directors, Greg Friess, Ravi Shanbhag, Ben Ark, Ken Zigrino and Barb Rose. Also present from the School were Ms. Ford, Executive Director, Ms. Good, Director of Academic Affairs and Assessment, and Mr. Hamiel, School of Rhetoric Principal.

The meeting was called to order by Mr. Friess at 6:00 p.m. Mr. Friess noted the presence of a quorum. All directors present waived notice of the meeting.

MISSION STATEMENT

The first order of business was to recite the mission statement of the School, which was done by Mr. Friess.

APPROVAL OF AGENDA

The next order of business was to approve the Agenda for the meeting included in the Board’s packet circulated prior to the meeting (the “Board Packet”). A request was made to move the discussion of Committee Items and Administration Items until after a discussion of items on the Consent Agenda. Upon motion duly made and seconded, the Board unanimously approved the Agenda as presented in the Board Packet, as amended by the previous requested change in order of items to be discussed.

CONSENT AGENDA

The next order of business was to approve the Consent Agenda for the meeting included in the Board Packet. A request was made to move the discussion of item C on the Consent Agenda to be discussed separately. Upon motion duly made and seconded, the Board unanimously approved the items in the Consent Agenda as presented in the Board Packet, as amended by the previous requested change to discuss item C separately.

DISCUSSION AND APPROVAL OF SUPPLEMENTAL FINANCIAL INFORMATION

The next order of business was to discuss and approve item C from the Consent Agenda, regarding the November 2021 Supplemental Financial Information. Ms. Rose inquired into what were the “buckets” into which certain costs go into. After a discussion, she suggested that the Board be provided with a glossary or other list showing the “buckets” into which the costs reflected in the Supplemental Financial Information go. Upon motion duly made and seconded,

the Board unanimously approved the November 2021 Supplemental Financial Information as presented in the Board Packet.

COMMITTEE ITEMS

The next order of business was to discuss committee items. Ms. Good gave an overview regarding the upcoming Annual Meeting, to be held at the School on Tuesday, February 8, 2022, and the Election vote count process. Mr. Friess then gave an update from the Finance Committee on the general financial health of the School. No formal action was taken.

ACCEPTANCE OF NOVEMBER 2021 FINANCIAL STATEMENTS

The next order of business was to accept the November 2021 Financials, as presented in the Board Packet, and as reviewed and recommended by the Finance Committee. Mr. Friess presented the financials to the Board and answered questions. Upon motion duly made and seconded, the Board unanimously approved acceptance of the November 2021 Financials as presented in the Board Packet.

DISCUSSION OF ADMINISTRATIVE ITEMS

The next order of business was to discuss certain administrative items. Ms. Ford told the Board that the School's enrollment efforts for next year were going well. She stated that the School had the highest number of enrollments in its history. No formal action was taken.

COVID RESPONSE TEAM UPDATE

The next order of business was to hear an update from Principal Hamiel on some items from the Parnassus Task Force and Covid Response Team (the "Task Force"). He mentioned that isolation and quarantine requirements had been reduced to 5 days per new government recommendations, with isolating students, and not quarantining students, being required to wear a mask for 5 days after their return to School. He also mentioned the School was providing voluntary on-site testing, and that the test was switched from saliva test to a quicker Q test. He also answered questions from the Board. No formal action was taken.

APPROVAL OF POLICY 810

The next order of business was to review and vote upon the School's proposed Policy 810 – Employee Vaccination, Testing, and Face Covering Policy 808. This policy was recommended by the Administration and School counsel so as to permit the School to be ready to comply with the possible implementation of OSHA's mandatory vaccination and other requirements (the "ETS"), which requirements were currently being decided in the courts. This policy would only go into effect, by its terms, if OSHA or Minnesota OSHA are enforcing the ETS and if the School is required to comply. Upon motion duly made and seconded, the Board approved Policy 810 on a roll call vote as follows:

Mr. Ark	Aye
Mr. Friess	Aye
Ms. Rose	Abstain
Mr. Zigrino	Aye
Mr. Shanbhag	Aye

COMMUNITY COMMENT

The next order of business was to hear comments from Community Members in attendance. No Community Members in attendance submitted questions. No formal action was taken.

ADJOURNMENT

The next order of business was to discuss the adjournment of the meeting. On motion made and duly seconded, the Board of Directors unanimously approved to adjourn the meeting at approximately 7:35 p.m.

Respectfully submitted,

Kenneth D. Zigrino, Secretary