

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS OF PARNASSUS PREPARATORY SCHOOL

Held June 20, 2023

Minutes of a Regular Meeting of the Board of Directors of Parnassus Preparatory School, a Minnesota non-profit corporation (the “Company” or the “School”), held on June 20, 2023, at Parnassus Preparatory School, 11201 96th Street, Maple Grove, Minnesota.

Present at the meeting were directors, Greg Friess, Ben Ark, Ken Zigrino and Barb Rose. Also present from the School was Ms. Ford, Executive Director.

The meeting was called to order by Mr. Friess at 6:00 p.m. Mr. Friess noted the presence of a quorum. All directors present waived notice of the meeting.

MISSION STATEMENT

The first order of business was to recite the mission statement of the School, which was done by Mr. Friess.

APPROVAL OF AGENDA

The next order of business was to approve the Agenda for the meeting included in the Board’s packet circulated prior to the meeting (the “Board Packet”). Upon motion duly made and seconded, the Board unanimously approved the Agenda as presented in the Board Packet.

CONSENT AGENDA

The next order of business was to approve the Consent Agenda for the meeting included in the Board Packet. Upon motion duly made and seconded, the Board unanimously approved the items in the Consent Agenda as presented in the Board Packet.

ADMINISTRATION UPDATE

The next order of business was to discuss certain administrative items. Ms. Ford gave a review of the proposed 2024-2025 Academic Calendar. No formal action was taken.

APPROVAL OF ACADEMIC CALENDAR

The next order of business was to approve the proposed 2024-2025 Academic Calendar as contained in the Board Packet. A brief discussion ensued. Upon motion duly made and seconded, the Board unanimously approved the 2024-2025 Academic Calendar as presented in the Board Packet.

APPROVAL OF MEMORANDUM OF UNDERSTANDING FROM NORTHSTAR BUS LINES

The next order of business was to approve the Memorandum of Understanding from Northstar Bus Lines as contained in the Board Packet (the “Memorandum”). A brief discussion ensued. Upon motion duly made and seconded, the Board unanimously approved the Memorandum as presented in the Board Packet.

APPROVAL OF BOARD MEETING DATES FOR THE 2023-2024 ACADEMIC YEAR

The next order of business was to approve the proposed Board Meeting dates for the 2023-2024 Academic Year as contained in the Board Packet (the “Meeting Dates”). A brief discussion ensued. Upon motion duly made and seconded, the Board unanimously approved the Meeting Dates as presented in the Board Packet.

BOARD TRAINING REVIEW

The next order of business was to review board training events that have taken place thus far this year. Ms. Rose gave a synopsis of the trip to the Minneapolis Institute of Arts and answered questions. The Board then discussed their online attendance at the Crisis Management Training video and talked about what was learned. No formal action was taken.

ACCEPTANCE OF MAY 2023 FINANCIAL STATEMENTS

The next order of business was to accept the May 2023 Financials, as presented in the Board Packet, and as reviewed and recommended by the Finance Committee. Mr. Friess presented the financials to the Board and answered questions. Upon motion duly made and seconded, the Board unanimously approved acceptance of the May 2023 Financials as presented in the Board Packet.

COMMITTEE ITEMS

The next order of business was to discuss other committee items. Mr. Ark gave an update on Munera Pro Parnassus. Mr. Zigrino then gave an update on the Policy and Election Committee, and Mr. Ark reviewed the updates the PEC had recommended to School Policies 506 (Student Discipline) and 806 (Crisis Management).

APPROVAL OF UPDATES TO POLICY 506 AND 806

The next order of business was to approve the updates to School Policies 506 (Student Discipline) and 806 (Crisis Management), as recommended by the Policy and Elections Committee and included in the Board Packet. A brief discussion ensued, in particular regarding the recommended edits to Policy 506 and the need to ensure that legal references in the policies were to laws that only applied to Charter Schools. It was also determined that one wording change to the first sentence of the second paragraph under II.A of the policy be made, namely the removal of “and approval”. Upon motion duly made and seconded, the Board unanimously approved the updates to Policy 506 and Policy 806, as recommended by the PEC as and presented in the Board Packet, in the

case of Policy 506 with the language deletion and the proviso that the legal references be changed if necessary as outlined above.

COMMUNITY COMMENT

No community members were present at this meeting, and no comments were presented.

ADJOURNMENT

The next order of business was to discuss the adjournment of the meeting. On motion made and duly seconded, the Board of Directors unanimously approved to adjourn the meeting at approximately 7:07 p.m.

Respectfully submitted,

Kenneth D. Zigrino, Secretary