

**MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS OF
PARNASSUS PREPARATORY SCHOOL**

Held November 12, 2024

Minutes of a Regular Meeting of the Board of Directors of Parnassus Preparatory School, a Minnesota non-profit corporation (the “Company” or the “School”), held on November 12, 2024, at Parnassus Preparatory School, 11201 96th Street, Maple Grove, Minnesota.

Present at the meeting were directors Greg Friess, Ben Ark, Ken Zigrino, Surbhi Barber and Barb Rose.

Also present from the School were Ms. Good, the School’s Director of Academic Affairs and Assessment, and Mr. Kasowicz, the School’s Director of Operations. Ms. Ford, the School’s Executive Director, had an excused absence.

The meeting was called to order by Mr. Friess at 6:00 p.m. Mr. Friess noted the presence of a quorum. All directors present waived notice of the meeting.

MISSION STATEMENT

The first order of business was to recite the mission statement of the School, which was done by Mr. Friess.

APPROVAL OF AGENDA

The next order of business was to approve the Agenda for the meeting included in the Board’s packet circulated prior to the meeting (the “Board Packet”). Upon motion duly made and seconded, the Board unanimously approved the Agenda as presented in the Board Packet.

CONSENT AGENDA

The next order of business was to approve the Consent Agenda for the meeting included in the Board Packet. Upon motion duly made and seconded, the Board unanimously approved the items in the Consent Agenda as presented in the Board Packet.

COMMUNITY COMMENT

The next order of business was to hear comments from Community Members in attendance. The Board heard comments from two parents regarding concerns about the School communications sent out on November 8. In accordance with long-standing practice and Board policy, the Board of Directors thanked all attendees making comments for their valuable input. No formal action was taken.

ADMINISTRATIVE ITEMS

The next order of business was to discuss certain administrative items. Ms. Good went over events that had recently been held by the School (such as the Nostus homecoming dance), some accomplishments of School scholars (the School had its first scholar with a perfect score on the ACT) and certain upcoming events (e.g., another Colloquium presentation and the performance of Robin Hood in December). Mr. Kasowicz then gave an overview of certain Safety Procedures the School has in place, including response protocols, emergency drills, maintaining a strong relationship with local law enforcement and certain types of information that by statute is considered “non-public information.” He also discussed the School’s Crisis Management Plan and Policy, and how the School works with public agencies, law enforcement and other groups to craft communications. No formal action was taken.

APPROVAL OF 2023-2024 COMPREHENSIVE ACHIEVEMENT AND CIVIC READINESS ANNUAL REPORT

The next order of business was to review and discuss the Comprehensive Achievement and Civic Readiness Annual Report 2023-2024 as presented in the Board Packet (the “Report”). The Board reviewed the Report as presented by Ms. Good, and she answered various questions. Upon motion duly made and seconded, the Board unanimously approved the Report.

REVIEW OF BOARD TRAINING OPORTUNITIES

The next order of business was to review various training opportunities available to the Board. No formal action was taken.

ACCEPTANCE OF SEPTEMBER 2024 FINANCIAL STATEMENTS

The next order of business was to accept the September 2024 Financials, as presented in the Board Packet, and as reviewed and recommended by the Finance Committee. Mr. Friess presented the financials to the Board and answered questions. Upon motion duly made and seconded, the Board approved acceptance of the September 2024 Financials as presented in the Board Packet via a roll call vote as follows:

Mr. Ark	Aye
Dr. Barber	Aye
Ms. Rose	Aye
Mr. Zigrino	Aye
Mr. Friess, Chair	Aye

FIRST REVIEW/READING OF POLICY 524.5

The next order of business was to complete the first reading and review of proposed Policy 524.5 – Student Cell Phones & Personal Electronics as presented in the Board Packet (the

“Unread Policy”). Ms. Good and Mr. Ark described the Unread Policy, the Board read through it, and any questions were answered. No formal action was taken.

FINAL REVIEW/READING OF POLICIES

The next order of business was to complete a final reading and review of proposed Policy 606.5 – Library Materials, and proposed Policy 512 – School Sponsored Student Publications, both as presented in the Board Packet, as recommended by the Policy and Elections Committee and as previously reviewed by the Board (the “Final Read Policies”). Regarding Policy 512, it was proposed to change the term “obscene to minors” in III(B)(1) be replaced by “obscene” (the “Amendment”). Mr. Ark stated that his review of the statute at issue did not indicate that the original language was required, and the Board felt comfortable that the proposed Amendment could be made. Upon motion duly made and seconded, the Board approved the Final Read Policies, including the Amendment to Policy 512.

ADJOURNMENT

The next order of business was to discuss the adjournment of the meeting. On motion made and duly seconded, the Board of Directors unanimously approved to adjourn the meeting at approximately 6:52 p.m.

Respectfully submitted,

Kenneth D. Zigrino, Secretary