

MINUTES OF A SPECIAL MEETING OF BOARD OF DIRECTORS OF PARNASSUS PREPARATORY SCHOOL

Held October 30, 2025

Minutes of a Special Meeting of the Board of Directors of Parnassus Preparatory School, a Minnesota non-profit corporation (the “Company” or the “School”), held on October 30, 2025, at Parnassus Preparatory School, 11201 96th Street, Maple Grove, Minnesota.

Present at the meeting were directors Greg Friess, Dr. Surbhi Barber, and Barbara Rose. Director Ken Zigrino was absent. Director Ben Ark was away on an excused absence.

Also present from the School was: Ms. Good, the School’s Interim Executive Director. Additional guests at the meeting via video conference were representatives from DSG Storbeck, Ms. Rouse and Ms. Allen. The meeting was called to order by Mr. Friess at 4:30 p.m. Mr. Friess noted the presence of a quorum. All directors present waived notice of the meeting.

MISSION STATEMENT

The first order of business was to recite the mission statement of the School, which was done by Mr. Friess.

SEARCH FIRM SUMMARY

The next order of business was to hear from Ms. Rouse and Ms. Allen as they summarized the process that has been completed of gathering data and perspectives from 46 separate stakeholders in our Parnassus community. The feedback that was gathered in regards to important qualities in our next executive director was compiled and used to create a document that will guide prospective applicants to learn more about our school and the expectations involved in the Executive Director position. Ms. Rouse and Ms. Allen also answered questions from board members and outlined the next steps in the search process.

DOCUMENT FINALIZATION

The next order of business was to discuss the finalization of the document describing the Executive Director position. Upon motion duly made and seconded, the Board unanimously agreed to empower Ms. Good and Mr. Friess to finalize the details of the Position Description and move forward with posting for the Position.

ADJOURNMENT

The next order of business was to discuss the adjournment of the meeting. On motion made and duly seconded, the Board of Directors unanimously approved to adjourn the meeting at approximately 5:08 p.m.

Respectfully submitted,
Barbara L. Rose, Director