

## School Meals Policy

The Minnesota Free School Meals Program, signed into law on March 17, 2023, is a permanent program that provides state reimbursement to schools that participate in the National School Lunch Program and the School Breakfast Program so that students can have one breakfast and one lunch at no cost at school. This program is detailed in Minnesota Statutes 2024, section 124D.111, subdivision 1(c). Therefore, beginning July 1, 2023, debt resulting from a lack of funds for a reimbursable meal at school will no longer occur.

### Policy (Purpose)

Parnassus Preparatory School participates in the Minnesota Free School Meals Program, and therefore all enrolled students will be offered one breakfast and one lunch at no charge while at school regardless of an outstanding meal balance. Once a meal has been placed on a student's tray or served, it will not be taken away by the cashier or any other school official, regardless of student's meal account status. All reimbursable meals offered meet state and federal guidelines. We will not provide an alternate meal unless related to a dietary need.

### Point of Service

For Parnassus Preparatory School to receive State and Federal reimbursement for meals served, each student must be identified at the point of service.

Prima students will receive a lanyard with their individual meal pin. Scholars 1G to 4R will be required to memorize their individual meal pin and enter it in keypad.

All students will be treated respectfully and in accordance with [Minnesota Statute 2024, section 124D.111, subdivision 5](#).

### Meal Charges

The Minnesota Free School Meals Program pertains only to reimbursable meals.

If scholars wish to purchase milk a la carte, the charge will be placed on their account. Parents and/or guardians can view their child/ren meal account in Infinite Campus. Payment can be made online or cash/check can be dropped off at the office.

Negative balance amounts are not communicated to students at point of service. Families will be notified via email and/or mail service. The school district will make reasonable efforts to communicate with families to resolve the matter of unpaid charges. The school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. Unpaid meal charges are designated as delinquent debt when an account is negative, the debt is considered collectable, and efforts are being made to collect it. Collection options may include, but are not limited to, use of collection agencies, claims in the conciliation court, or any other legal method permitted by law. The school district will not impose any other restriction prohibited under Minnesota Statutes section 123B.37 (Minnesota Public School Fee Law)

due to unpaid family meal balances. The school district will not limit a students' participation in any school activities including graduation ceremonies and access to materials and technology.

## Communication Policy

This policy and any pertinent supporting information will be provided in writing (i.e. mail, email, back-to-school packet, student handbook, etc.) to:

- All households before the start of each school year;
- Students and families transfer into the school district, at the time of enrollment
- All school district personnel who are responsible for enforcing this policy.

Parnassus Preparatory School will post this policy on the school's website, in addition to providing the required written notification described above.

## U.S. Department of Agriculture (USDA) Nondiscrimination Statement

In accordance with federal civil rights law and USDA civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and teletypewriter [TTY]) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at:

<https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992 or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

- Mail:  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or
- Fax:  
(833) 256-1665 or (202) 690-7442; or
- Email:  
Program.Intake@usda.gov

This institution is an equal opportunity provider.



*The mission of Parnassus Preparatory School is to provide students with a K-12 classical education grounded in the classical Trivium that demands their best in intellectual achievement and character development.*