

## **MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS OF PARNASSUS PREPARATORY SCHOOL**

**Held December 16, 2025**

Minutes of a Regular Meeting of the Board of Directors of Parnassus Preparatory School, a Minnesota non-profit corporation (the “Company” or the “School”), held on December 16, 2025, at Parnassus Preparatory School, 11201 96<sup>th</sup> Street, Maple Grove, Minnesota.

Present at the meeting were directors Greg Friess, Ken Zigrino, Barb Rose, Ben Ark and Dr. Surbhi Barber. Also present from the School were: Ms. Good, the School’s Interim Executive Director.

The meeting was called to order by Mr. Friess at 6:00 p.m. Mr. Friess noted the presence of a quorum. All directors present waived notice of the meeting.

### **MISSION STATEMENT**

The first order of business was to recite the mission statement of the School, which was done by Mr. Friess.

### **APPROVAL OF AGENDA**

The next order of business was to approve the Agenda for the meeting included in the Board’s packet circulated prior to the meeting (the “Board Packet”). Upon motion duly made and seconded, the Board unanimously approved the Agenda as presented in the Board Packet.

### **CONSENT AGENDA**

The next order of business was to approve the Consent Agenda for the meeting included in the Board Packet, as amended. Upon motion duly made and seconded, the Board unanimously approved the items in the Consent Agenda as presented in the Board Packet.

### **COMMUNITY COMMENT**

The next order of business was to hear comments from Community Members in attendance. No Community Members submitted comments to the Board. No formal action was taken.

### **ADMINISTRATIVE ITEMS**

The next order of business was to discuss certain administrative items. Among other things, Ms. Good updated the Board on Staff Professional Development, as well as Ms. Good’s Professional Development Plan. No formal action was taken.

## **ACCEPTANCE OF OCTOBER 2025 FINANCIAL STATEMENTS**

The next order of business was to accept the October 2025 Financials, as presented in the Board Packet, and as reviewed and recommended by the Finance Committee. Mr. Friess presented the financials to the Board and answered questions. Upon motion duly made and seconded, the Board approved acceptance of the October 2025 Financials as presented in the Board Packet via a roll call vote as follows:

Mr. Ark	Yea
Dr. Barber	Yea
Ms. Rose	Yea
Mr. Zigrino	Yea
Mr. Friess, Chair	Yea

## **OTHER COMMITTEE ITEMS**

The next order of business was to hear from the Policy and Elections Committee (“PEC”) regarding updates on the coming Board election in February 2025. Ms. Good noted that candidate nominations were closed, and that the School had received one nomination for the community member Board position, and two for the parent Board position. She then noted to the Board Mr. Ark would not be seeking re-election to his Board seat. She then answered questions from the Board. Mr. Ark then updated the board on Munera Pro Parnassus activity, noting a successful Nostus event. Ms. Good added that the School had taken in approximately \$15,000 in donations from Give to the Max Day. No formal action was taken.

## **UPDATE ON EXECUTIVE DIRECTOR SEARCH**

The next order of business was to give the Board an update on the progress of the School’s executive search firm, DSG, with regards to locating and hiring an Executive Director for the School. Mr. Friess and Ms. Good noted that DSG is actively reaching out for candidates and they have reported that the process is going as planned. No formal action was taken.

## **ADJOURNMENT**

The next order of business was to discuss the adjournment of the meeting. On motion made and duly seconded, the Board of Directors unanimously approved to adjourn the meeting at approximately 7:03 p.m.

Respectfully submitted,

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Kenneth D. Zigrino, Secretary