

**MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS OF
PARNASSUS PREPARATORY SCHOOL**

Held January 13, 2026

Minutes of a Regular Meeting of the Board of Directors of Parnassus Preparatory School, a Minnesota non-profit corporation (the “Company” or the “School”), held on January 13, 2026, at Parnassus Preparatory School, 11201 96th Street, Maple Grove, Minnesota.

Present at the meeting were directors Greg Friess, Ken Zigrino, Barb Rose, Ben Ark and Dr. Surbhi Barber. Also present from the School were: Ms. Good, the School’s Interim Executive Director, and Principal Steeber.

The meeting was called to order by Mr. Friess at 6:00 p.m. Mr. Friess noted the presence of a quorum. All directors present waived notice of the meeting.

MISSION STATEMENT

The first order of business was to recite the mission statement of the School, which was done by Mr. Friess.

APPROVAL OF AGENDA

The next order of business was to approve the Agenda for the meeting included in the Board’s packet circulated prior to the meeting (the “Board Packet”). Upon motion duly made and seconded, the Board unanimously approved the Agenda as presented in the Board Packet.

CONSENT AGENDA

The next order of business was to approve the Consent Agenda for the meeting included in the Board Packet, as amended. Upon motion duly made and seconded, the Board unanimously approved the items in the Consent Agenda as presented in the Board Packet.

COMMUNITY COMMENT

The next order of business was to hear comments from Community Members in attendance. No Community Members submitted comments to the Board. No formal action was taken.

ADMINISTRATIVE ITEMS

The next order of business was to discuss certain administrative items. Among other things, Ms. Good discussed: (i) recent events, such as safety and planning for contingencies; (ii) upcoming events such as the Oratorical Contest, Mock Trial, Youth in Government Conference, the Read Act, for which winter preparations are going smoothly; (iii) the CLT and Classics

exam; and (iv) Open Enrollment ending on January 31. No formal action was taken.

OTHER COMMITTEE ITEMS – ADDITION TO FINANCE COMMITTEE

The next order of business was to discuss adding Principal Steeber to the Finance Committee. Mr. Friess discussed this and answered questions from the Board. Upon motion duly made and seconded, the Board approved adding Principal Steeber as a member of the Finance Committee.

ACCEPTANCE OF NOVEMBER 2025 FINANCIAL STATEMENTS

The next order of business was to accept the November 2025 Financials, as presented in the Board Packet, and as reviewed and recommended by the Finance Committee. Mr. Friess presented the financials to the Board and answered questions. Upon motion duly made and seconded, the Board approved acceptance of the November 2025 Financials as presented in the Board Packet via a roll call vote as follows:

Mr. Ark	Yea
Dr. Barber	Yea
Ms. Rose	Yea
Mr. Zigrino	Yea
Mr. Friess, Chair	Yea

UPDATE ON 2025-2026 BOARD ELECTION

The next order of business was for the Policy and Elections Committee to give the Board an update on the progress of the 2025-2026 Board election. Mr. Zigrino noted that the process was going as planned, that there was only one candidate for the open seat for Mr. Friess and two candidates for the open seat for Mr. Ark, and that the annual Candidate Forum would be held on Tuesday January 20. Members of the Policy and Elections Committee answered questions. No formal action was taken.

UPDATE ON EXECUTIVE DIRECTOR SEARCH

The next order of business was to give the Board an update on the progress of DSG, the School’s executive search firm, with regards to locating and hiring an Executive Director for the School. Mr. Friess and Ms. Good noted that DSG is actively reaching out for candidates and they have reported that the process is going as planned, and they discussed the Draft Timeline as presented in the Board Packet. No formal action was taken.

ADJOURNMENT

The next order of business was to discuss the adjournment of the meeting. On motion made and duly seconded, the Board of Directors unanimously approved the adjournment of the meeting at approximately 6:46 p.m.

Respectfully submitted,

Kenneth D. Zigrino, Secretary